



Table of Contents

Instructor Section.....	3
Online Classes and Exams	3
How do I schedule an exam for my whole class?	3
How do I schedule an exam for an individual student?.....	7
How do I enter workmanship scores?	12
How do I review my students progress?.....	15
How do I export my student's grades?	18
Online Print	21
How do I download paper assessments?.....	21
How do I enter the scores for the Enhanced Policies and Procedures or module exam?.....	24
How do I download the IPC Essentials e-learning course for offline viewing?	26
How do I download the Enhanced Policies and Procedures video for offline viewing?	29
General.....	31
How do I verify the authenticity of a certificate?	31
Are individual certificates available for the instructor or company to download?	32
CQI.....	34
Do CQI invoices expire?	34
Can IPC CQI Certification Credits be purchased through the IPC Online Store?	34
How to Order IPC certification credits from the online store?.....	34
How can I purchase training materials from IPC?.....	34
How can my organization designate IPC certification credit purchaser?	34
If I want to set up a certification exam for my class, which billing category do I select?.....	35
If my student has failed their exam and complimentary retest, how do I purchase additional attempts?	35
Student Section	36
Edge 2.0 Online Courses	36
How do I download my certification?	36
How do I download a A4 size copy of my certification?	38
How do I update my profile (the first time)?	38
Why can I not make changes to my profile after it is submitted initially?	39

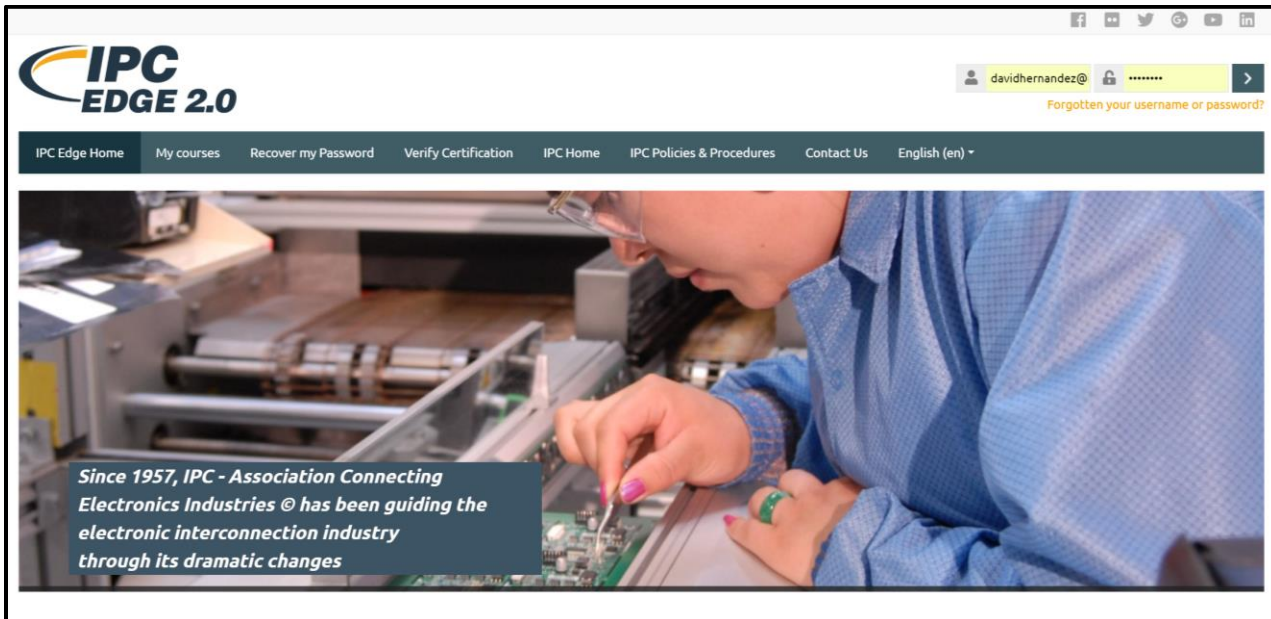
Why is my birthday a mandatory field in updating my profile?	40
Enhanced Policies and Procedures	41
Are certification candidates still required to complete the IPC Essentials online course?	41
Do candidates have to complete the training modules for each of their certifications?	41
Will trainers no longer have to cover policy and procedures?	41
Can a student receive their ICP certification without completing the Enhanced Policy and Procedures exam?.....	41
Are students required to complete the Enhanced Policies and Procedures module prior to attempting any of the other modules?	41
Are students required to complete the Enhanced Policy and Procedures module on their own time?.....	41
Will the Enhanced Policies and Procedures module appear on student certificates?	41
How can I purchase vouchers for the IPC Essentials for the mandatory modules?	42
Are the components for the Enhanced Policies and Procedures module available for online print?.....	42
Additional Resources and Help	43
How can I get more information or help?.....	43

Instructor Section

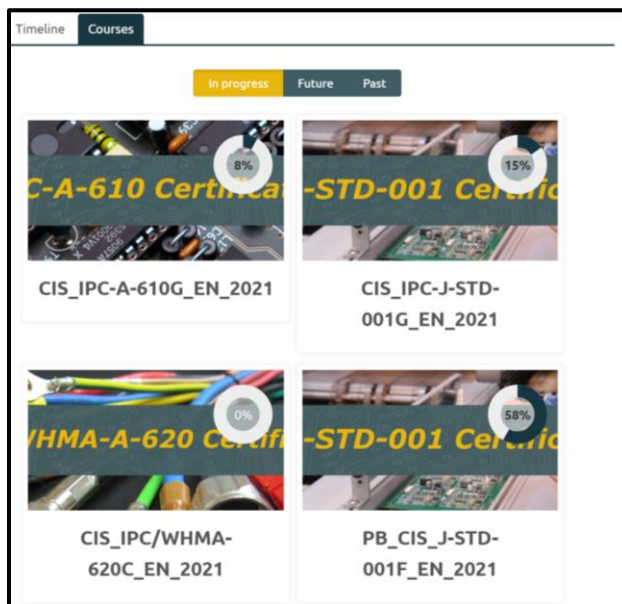
Online Classes and Exams

How do I schedule an exam for my whole class?

- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



- 2) Select the applicable course from your dashboard.



- 3) Select the “Schedule Exams” option in the left menu.

The screenshot shows the IPC Edge 2.0 dashboard. The top navigation bar includes links for IPC Edge Home, My courses, Recover my Password, Verify Certification, IPC Home, IPC Policies & Procedures, Contact Us, and English (en). The user profile for David Hernandez, Non-editing teacher, is visible in the top right. The breadcrumb trail indicates the current location: Dashboard > Courses > CIS_IPC-A-610G_EN_2021. The left sidebar contains two main sections: Course Navigation (with links for Course Home and Check my Grades) and Instructor Course Management (with links for Schedule Exams, User Report, Export Grades to Excel, and Help for Instructors). An orange arrow points to the 'Schedule Exams' link. The main content area features a large banner for 'IPC-A-610 Certification' with a background image of a circuit board. Below the banner, a text description states: 'This is specialist (Operator/Technician/Engineer) certification containing lecture to verify the candidates' understanding of the content of the IPC-A-610G, Acceptability of Electronic Assemblies.'

- 4) Each module in the course will have two options. In order to schedule an exam for your whole group, select the corresponding module under the **Group** list.

The screenshot shows the 'Schedule Exam' screen in the IPC Edge 2.0 dashboard. The breadcrumb trail is: Dashboard > Courses > CIS_IPC-A-610G_EN_2021 > Schedule Exam. The left sidebar is identical to the previous screenshot, with the 'Schedule Exams' link highlighted. The main content area displays a table with three columns: Module, Group, and Individuals. The 'Group' column is highlighted with a green border. The table lists five modules, each with a corresponding group and individual exam option.

Module	Group	Individuals
1. IPC-A-610 Certification Exam	Module 1	Module 1
2. General Soldering and High Voltage Soldering	Module 2	Module 2
3. Component and PCB Damage	Module 3	Module 3
4. Terminals and Wires	Module 4	Module 4
5. Through Hole	Module 5	Module 5

- 5) This will take you to a screen that will show you any previously scheduled exams for this module. The screen will provide you with information such as the **name of the group** and **the exam start and close date and time**. The information on this screen only apply to exams scheduled for the selected program and module.

IPC EDGE 2.0

David Hernandez, Non-editing teacher

IPC Edge Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Contact Us English (en) +

Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > Group overrides

Module 1 Exam

Group	Overrides	Action
Demo	Quiz opens Thursday, 23 August 2018, 4:00 PM Quiz closes Thursday, 23 August 2018, 8:00 PM	⚙️ 🗑️ ✕

[Schedule exam for group](#)

Course Navigation

- Course Home
- Check my Grades

Instructor Course Management

- Schedule Exams
- Grade Workmanship
 - Module 2
 - Module 3
 - Module 4
 - Module 5
- User Report

6) Select the “Schedule Exam for Group” button to schedule an exam.

IPC EDGE 2.0

David Hernandez, Non-editing teacher

IPC Edge Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Contact Us English (en) +

Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > Group overrides

Module 1 Exam

Group	Overrides	Action
Demo	Quiz opens Thursday, 23 August 2018, 4:00 PM Quiz closes Thursday, 23 August 2018, 8:00 PM	⚙️ 🗑️ ✕

[Schedule exam for group](#)

Course Navigation

- Course Home
- Check my Grades

Instructor Course Management

- Schedule Exams
- Grade Workmanship
 - Module 2
 - Module 3
 - Module 4
 - Module 5
- User Report

7) When scheduling the exam, first select the group for whom you would like to schedule the exam. The drop-down menu will list all of your active groups for the particular certification course.

IPC EDGE 2.0

David Hernandez, Non-editing teacher

IPC Edge Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Contact Us English (en) ▾

Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > Edit override

Module 1 Exam

The exam scheduler uses Coordinated Universal Time (UTC) time and a 24-hour clock. [Help and Examples](#)

Current Time is 17:07 UTC

▼ **Schedule exam**

Select group * Demo ▾

Open the quiz 23 ▾ August ▾ 2018 ▾ 17 ▾ 00 ▾ ☒ Enable

Close the quiz 23 ▾ August ▾ 2018 ▾ 21 ▾ 00 ▾ ☒ Enable

Revert to quiz defaults

Save Cancel

- 8) Then set the appropriate start date and time and closing date and time. Please remember that all times are set to the UTC time zone. The current UTC time is always listed on the schedule exam screen, as seen in the **blue** box below. For additional help converting local time to UTC, please select the “Help and Examples” button located in the **green** box below. Once the date and time are set, please select the “Save” button.

IPC EDGE 2.0

David Hernandez, Non-editing teacher

IPC Edge Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Contact Us English (en) ▾

Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > Edit override

Module 1 Exam

The exam scheduler uses Coordinated Universal Time (UTC) time and a 24-hour clock. [Help and Examples](#)

Current Time is 17:07 UTC

▼ **Schedule exam**

Select group * Demo ▾

Open the quiz 23 ▾ August ▾ 2018 ▾ 17 ▾ 00 ▾ ☒ Enable

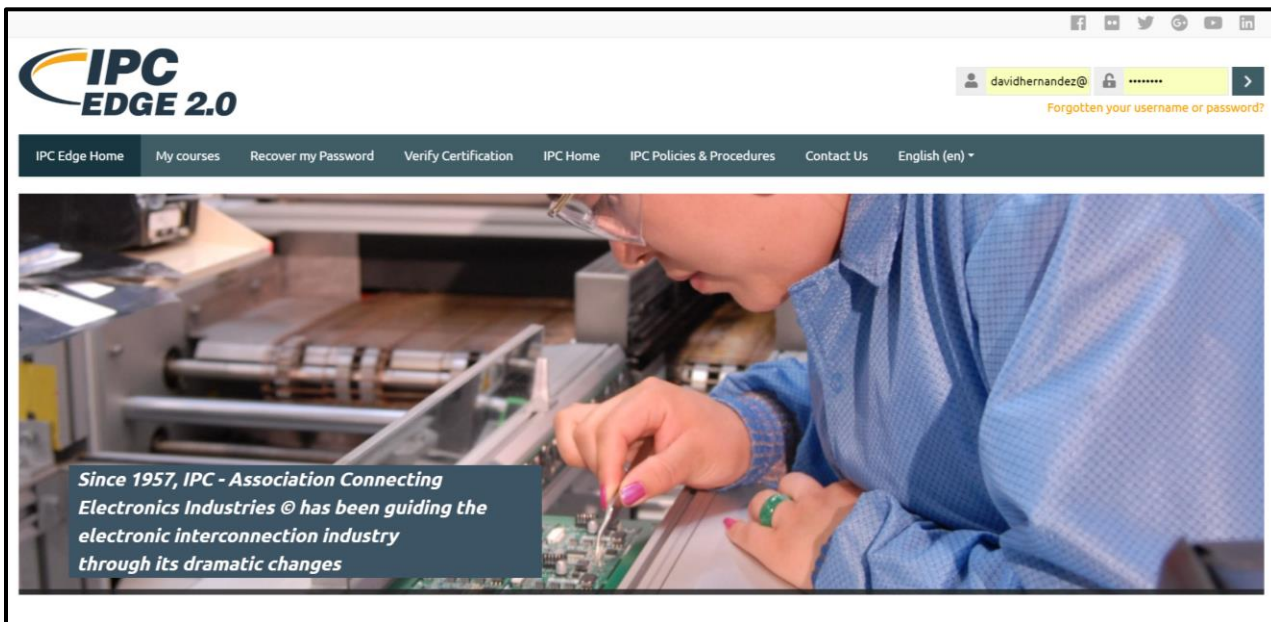
Close the quiz 23 ▾ August ▾ 2018 ▾ 21 ▾ 00 ▾ ☒ Enable

Revert to quiz defaults

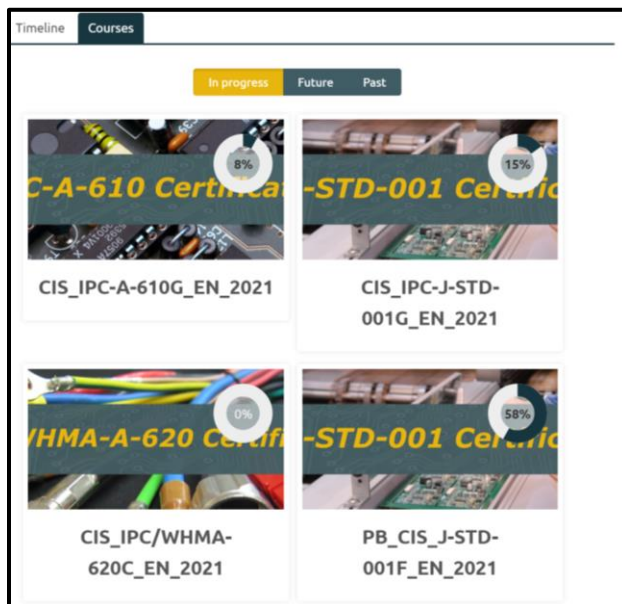
Save Cancel

How do I schedule an exam for an individual student?

- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



- 2) Select the applicable course from your dashboard.



- 3) Select the "Schedule Exams" option in the left menu.

The screenshot shows the IPC Edge 2.0 dashboard. The top navigation bar includes links for IPC Edge Home, My courses, Recover my Password, Verify Certification, IPC Home, IPC Policies & Procedures, Contact Us, and English (en). The user profile for David Hernandez, Non-editing teacher, is visible in the top right. The main content area features a large banner for "IPC-A-610 Certification" with a background image of electronic components. Below the banner, a text description states: "This is specialist (Operator/Technician/Engineer) certification containing lecture to verify the candidates' understanding of the content of the IPC-A-610G, Acceptability of Electronic Assemblies." On the left, the "Course Navigation" menu is expanded, showing options like Course Home, Check my Grades, Instructor Course Management, Schedule Exams, User Report, Export Grades to Excel, and Help for Instructors. An orange arrow points to the "Schedule Exams" option.

- 4) Each module in the course will have two options. In order to schedule an exam for you're an individual student, select the corresponding module under the **Individuals** list.

The screenshot shows the "Schedule Exam" screen in the IPC Edge 2.0 dashboard. The left sidebar contains the "Course Navigation" menu, with "Schedule Exams" highlighted. The main content area displays a table with three columns: "Module", "Group", and "Individuals". The table lists five modules, each with a corresponding group and individual options. The "Individuals" column is highlighted with a green box.

Module	Group	Individuals
1. IPC-A-610 Certification Exam	Module 1	Module 1
2. General Soldering and High Voltage Soldering	Module 2	Module 2
3. Component and PCB Damage	Module 3	Module 3
4. Terminals and Wires	Module 4	Module 4
5. Through Hole	Module 5	Module 5

- 5) This will take you to a screen that will show you any previously scheduled exams for this module. The screen will provide you with information such as the **name of the student** and **the exam start and close date and time**. The information on this screen only apply to exams scheduled for the selected program and module.

IPC Edge 2.0

Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > User overrides

Module 1 Exam

User	Overrides	Action
Jose Gonzalez	Quiz opens: No open date Quiz closes: No close date Attempts: Unlimited	⚙️ 🗑️ ✕
David Hernandez*	Quiz opens: No open date Quiz closes: No close date Attempts: Unlimited	⚙️ 🗑️ ✕
User41 Lastname4	Quiz opens: Thursday, 23 August 2018, 4:00 PM Quiz closes: Thursday, 23 August 2018, 5:00 PM	⚙️ 🗑️ ✕

Users marked with * have other pre-requisites pending in this course. For example, an exam or workmanship in a previous module. The availability of this exam on the set date and time is subject to the completion of those pre-requisites.

Schedule exam for user

Individual's whose name appears greyed-out, as in the **green** box below, do not currently meet the prerequisites to active the exam. Instructors may schedule the exams for students who do not meet the prerequisites, but the student will not be able to begin the exam until the scheduled date and time, and only if they have completed all prerequisites.

IPC Edge 2.0

Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > User overrides

Module 1 Exam

User	Overrides	Action
Jose Gonzalez	Quiz opens: No open date Quiz closes: No close date Attempts: Unlimited	⚙️ 🗑️ ✕
David Hernandez*	Quiz opens: No open date Quiz closes: No close date Attempts: Unlimited	⚙️ 🗑️ ✕
User41 Lastname4	Quiz opens: Thursday, 23 August 2018, 4:00 PM Quiz closes: Thursday, 23 August 2018, 5:00 PM	⚙️ 🗑️ ✕

Users marked with * have other pre-requisites pending in this course. For example, an exam or workmanship in a previous module. The availability of this exam on the set date and time is subject to the completion of those pre-requisites.

Schedule exam for user

6) Select the “Schedule Exam for User” button to schedule an exam.

The screenshot shows the IPC Edge 2.0 interface. The breadcrumb trail is: Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > User overrides. The left sidebar has 'Course Navigation' with 'Course Home' and 'Check my Grades', and 'Instructor Course Management' with 'Schedule Exams', 'Grade Workmanship', and 'Module 2' through 'Module 5'. The main content area is titled 'Module 1 Exam' and contains a table of overrides. The table has columns for 'User', 'Overrides', and 'Action'. The 'User' column lists Jose Gonzalez, David Hernandez*, and User41. The 'Overrides' column lists 'Quiz opens', 'Quiz closes', and 'Attempts'. The 'Action' column has icons for settings, refresh, and delete. An orange arrow points to the 'Schedule exam for user' button at the bottom of the table. A red message box at the bottom of the table states: 'Users marked with * have outstanding prerequisites pending in this course. For example, an exam or workmanship in a previous module. The availability of this exam is subject to the completion of those pre-requisites.'

7) When scheduling the exam, first select the name of the individual for whom you would like to schedule the exam. The drop-down menu will list all of your active students for the particular certification course. You can also begin typing in the student’s name in the field provided to narrow down the list of students.

The screenshot shows the IPC Edge 2.0 interface. The breadcrumb trail is: Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > Edit override. The left sidebar is the same as in the previous screenshot. The main content area is titled 'Module 1 Exam' and contains the text 'The exam scheduler uses Coordinated Universal Time (UTC) time and a 24-hour clock.' and 'Current Time is 17:40 UTC'. Below this is a 'Schedule exam' section with a 'Select user*' dropdown menu. The dropdown menu has a search field. Below the dropdown are fields for 'Open the quiz' and 'Close the quiz' with date and time pickers. At the bottom are 'Save' and 'Cancel' buttons. A red message box at the bottom of the form states: 'There are required fields in this form marked *.'

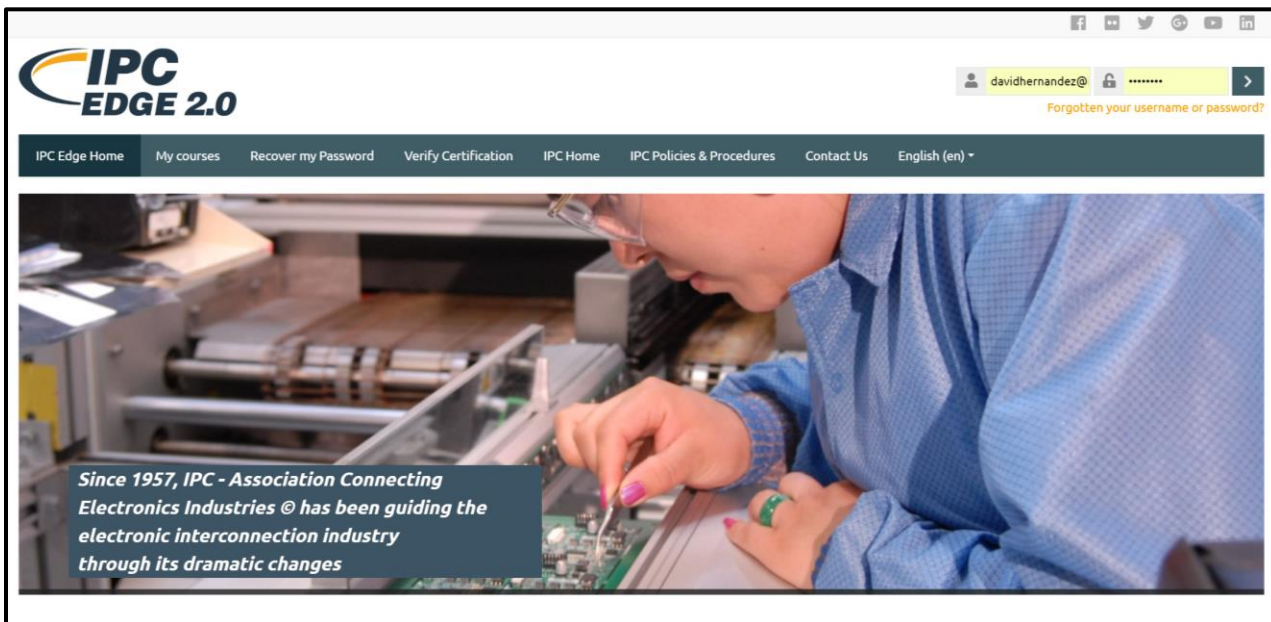
8) Then set the appropriate start date and time and closing date and time. Please remember that all times are set to the UTC time zone. The current UTC time is always listed on the schedule exam screen, as seen in the blue

box below. For additional help converting local time to UTC, please select the “Help and Examples” button located in the **green** box below. Once the date and time are set, please select the “Save” button.

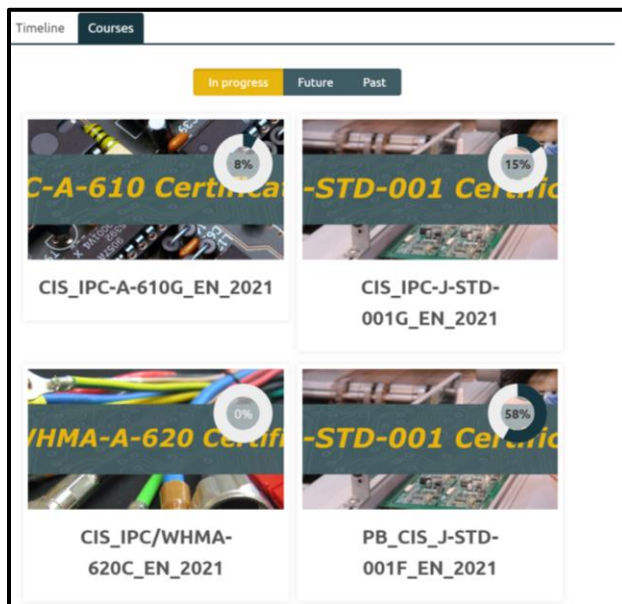
The screenshot shows the 'Module 1 Exam' configuration page in the EDGE 2.0 system. The interface includes a top navigation bar with links like 'IPC Edge Home', 'My courses', and 'English (en)'. A breadcrumb trail indicates the path: 'Dashboard > Courses > CIS_IPC-J-STD-001G_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Module 1 Exam > Edit override'. On the left, there are two main menu sections: 'Course Navigation' with links to 'Course Home' and 'Check my Grades', and 'Instructor Course Management' with links to 'Schedule Exams', 'Grade Workmanship', 'Module 2' through 'Module 5', 'User Report', 'Export Grades to Excel', and 'Help for Instructors'. The main content area is titled 'Module 1 Exam' and contains the text: 'The exam scheduler uses Coordinated Universal Time (UTC) time and a 24-hour clock.' A green box highlights the 'Help and Examples' link. Below this, a blue box highlights the text 'Current Time is 17:40 UTC'. The 'Schedule exam' section contains a 'Select user' dropdown (currently showing 'No selection'), a search field, and two rows of date and time pickers for 'Open the quiz' and 'Close the quiz'. Each row has a calendar icon and an 'Enable' checkbox. An orange arrow points to the 'Open the quiz' time field (17:00). Below the date pickers is a 'Revert to quiz defaults' button, followed by 'Save' and 'Cancel' buttons. Another orange arrow points to the 'Save' button. At the bottom, a note states: 'There are required fields in this form marked *.'

How do I enter workmanship scores?

- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



- 2) Select the applicable course from your dashboard.



- 3) Select the desired module under the “Grade Workmanship” section of the Instructor Course Management Menu.

The screenshot shows the IPC Edge 2.0 dashboard. The top navigation bar includes links for IPC Edge Home, My courses, Recover my Password, Verify Certification, IPC Home, IPC Policies & Procedures, Contact Us, and English (en). The user profile for David Hernandez, Non-editing teacher, is visible in the top right. The main content area displays the course navigation menu on the left, which includes Course Home, Check my Grades, Instructor Course Management, Schedule Exams, Grade Workmanship (with sub-items Module 2, Module 3, Module 4, and Module 5), and User Report. An orange arrow points to the 'Grade Workmanship' section. The main banner features the text 'IPC J-STD-001 Certification' and a description: 'This is specialist (Operator/Technician/Engineer) certification containing lecture to verify the candidates' understanding of the content of the J-STD-001, Requirements for Soldered Electrical and Electronic'.

- 4) The next screen contains a list of students and their email addresses. Next to each student is a grade drop down. The drop-down box defaults to “No Grade” and can be changed to “Competent” for students that have successfully completed the workmanship assessment, and “Not Competent” for students that failed the workmanship assessment. When done entering grade, select the “Save All Quick Grading Changes” button to save the grades.

The screenshot shows the 'Workmanship Module 4' grading interface. The top navigation bar includes links for Course Home, Check my Grades, Instructor Course Management, Schedule Exams, Grade Workmanship (with sub-items Module 2, Module 3, Module 4, and Module 5), User Report, Export Grades to Excel, and Help for Instructors. The main content area displays a table of students with columns for Select, User picture, First name / Surname, Email address, Status, Grade, Last name, Feedback comments, and Final grade. An orange arrow points to the 'Grade' dropdown menu. Below the table, there is a 'Notify students' dropdown set to 'No' and a 'Save all quick grading changes' button. An orange arrow points to this button.

- 5) The gradebook also contains an optional Feedback field. If you would like to leave comments for your students about their workmanship assessment, please feel free to add those comments in the Feedback field. Students will have access to these comments when they log in to their account.

Dashboard > Courses > CIs_IPC-JSTD001G_EN_2021 > Module 4 - Surface Mounting of Components > Workmanship Module 4 > Grading

Course Navigation

Course Home

Check my Grades

Instructor Course Management

Schedule Exams

Grade Workmanship

Module 2

Module 3

Module 4

Module 5

User Report

Export Grades to Excel

Help for Instructors

Workmanship Module 4

Grading action Choose...
Separate groups Demo Group J001

Reset table preferences

Select	User picture	First name / Surname	Email address	Status	Grade	Last modified (grade)	Feedback comments	Grade
<input type="checkbox"/>		User6 Lastname6	ipcmalman+user6@gmail.com		Grade No grade	-		-
<input type="checkbox"/>		User7 Lastname7	ipcmalman+user7@gmail.com		Grade No grade	-		-
<input type="checkbox"/>		User8 Lastname8	ipcmalman+user8@gmail.com		Grade No grade	-		-
<input type="checkbox"/>		User41 Lastname4	ipcmalman+user4@gmail.com		Grade	-		Compete
<input type="checkbox"/>		Kris Roberson	krisroberson@ipc.org		Grade No grade	-		-

Notify students No

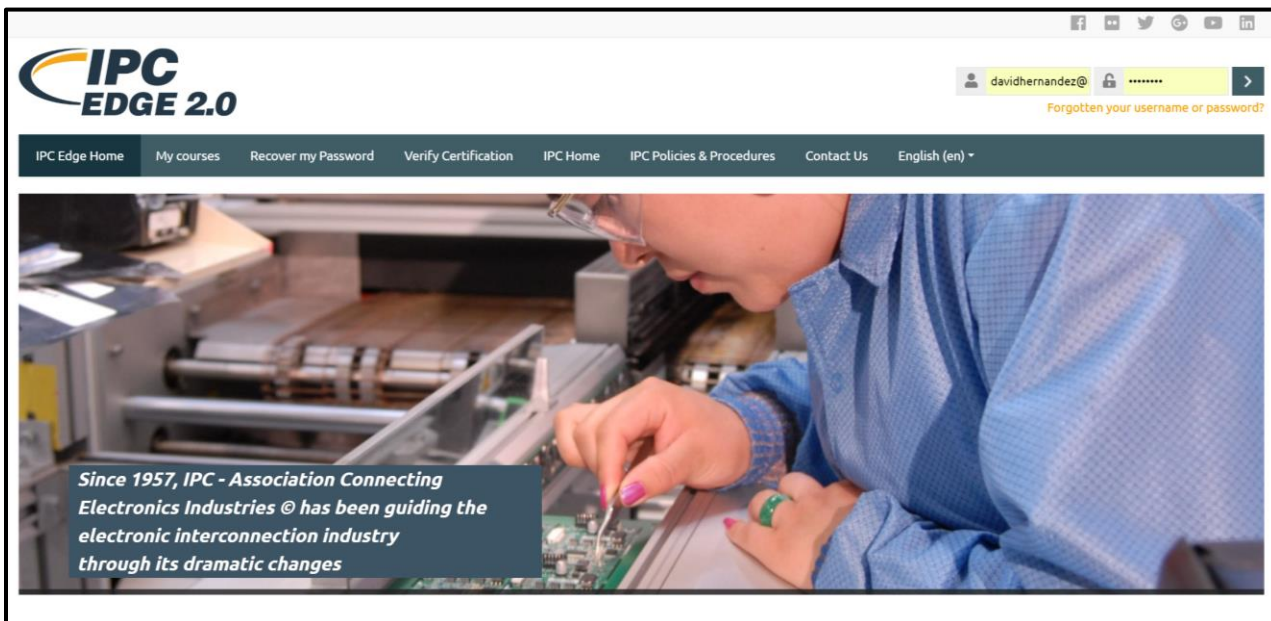
Save all quick grading changes

Page | 14

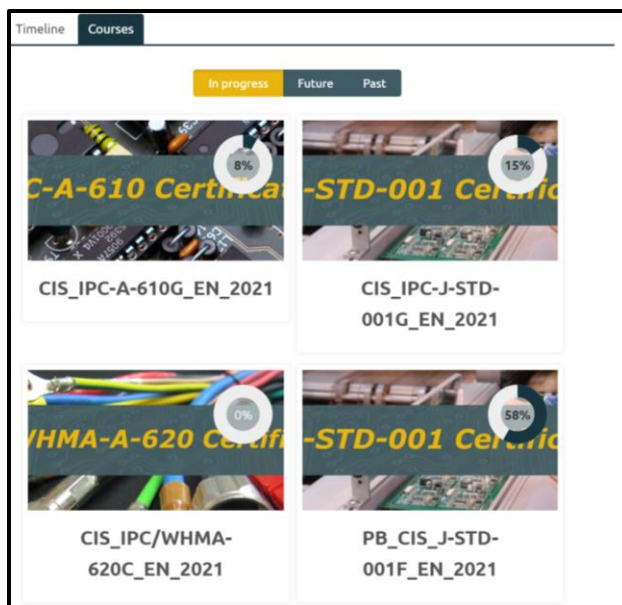
Edge 2.0 User Guide V1.0

How do I review my students progress?

- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



- 2) Select the applicable course from your dashboard.



- 3) Select the User Report option from the Instructor Course Management Menu.

Dashboard > Courses > PB_CIS_J-STD-001F_EN_2021

Course Navigation

- Course Home
- Check my Grades

Instructor Course Management

- Grade Exams
 - P&P Exam
 - Module 1 Exam
 - Module 2 Exam
 - Module 3 Exam
 - Module 4 Exam
 - Module 5 Exam
- Grade Workmanship
 - Module 2 Workmanship
 - Module 3 Workmanship
 - Module 4 Workmanship
 - Module 5 Workmanship
- User Report
- Export Grades to Excel
- Help for Instructors

IPC J-STD-001 Certification

This is specialist (Operator/Technician/Engineer) certification containing lecture to verify the candidates' understanding of the content of the J-STD-001, Requirements for Soldered Electrical and Electronic Assemblies.

Open all Close all

Update your Personal Profile

- 4) This will generate a view of all the students in your group. The area highlighted in the **orange** box contains the grades that have earned for each assessment in the course. The range of 0 or 1 for some items, such as the Enhanced Policies and Procedures, is used to indicate to the instructor completion of the training component. Otherwise

User report

View Scales Letters Import Export

Single view User report

Separate groups Demo

Select all or one user All users (1)

View report as User

User report - User41 Lastname4

Certificate Code: J0015-18072628425 granted on 25 April 2018

Grade item	Grade	Range	Feedback
CIS_IPC-J-STD-001G_EN_2021			
IPC Enhanced Policies and Procedures	-	0-1	
IPC Enhanced Policies and Procedures Exam	100.00	0-100	
Module 1 Exam	100.00	0-100	
Module 2 Exam	99.00	0-100	
Workmanship Module 2	-	Not yet competent-Competent	Need to practice a bit more.
Module 3 Exam	90.00	0-100	
Workmanship Module 3	-	Not yet competent-Competent	
Module 4 Exam	85.00	0-100	
Workmanship Module 4	Competent	Not yet competent-Competent	
Module 5 Exam	93.50	0-100	
Workmanship Module 5	-	Not yet competent-Competent	

If a student has earned a certification, the certification number, and the date of completion are viewable in the User Report. Please see the **green** box below. If you have left feedback to the student, this information is also viewable in the user report. Please see the **purple** box below.

User report

View Scales Letters Import Export

Single view **User report**

Separate groups Demo ▼ Select all or one user All users (1) ▼ View report as User ▼

User report - User41 Lastname4

Certificate Code: J001S-18072628425 granted on 25 April 2018

Grade item	Grade	Range	Feedback
CIS_IPC-J-STD-001G_EN_2021			
IPC Enhanced Policies and Procedures	-	0-1	
IPC Enhanced Policies and Procedures Exam	100.00	0-100	
Module 1 Exam	100.00	0-100	
Module 2 Exam	99.00	0-100	
Workmanship Module 2	-	Not yet competent-Competent	Need to practice a bit more.
Module 3 Exam	90.00	0-100	
Workmanship Module 3	-	Not yet competent-Competent	
Module 4 Exam	85.00	0-100	
Workmanship Module 4	Competent	Not yet competent-Competent	
Module 5 Exam	93.50	0-100	
Workmanship Module 5	-	Not yet competent-Competent	

If you would like to see the user report for another group (in the same course), please use the drop-down menu next to the “Separate Groups” indicator as seen below.

User report

View Scales Letters Import Export

Single view **User report**

Separate groups Demo ▼ Select all or one user All users (1) ▼ View report as User ▼

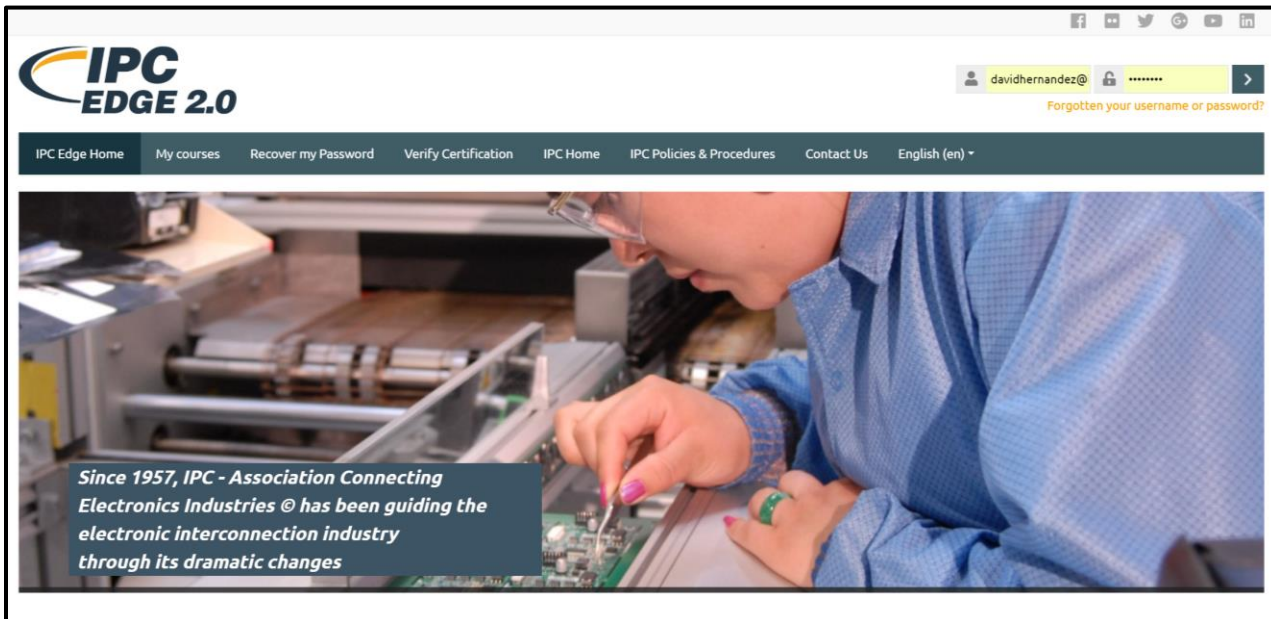
User report - User41 Lastname4

Certificate Code: J001S-18072628425 granted on 25 April 2018

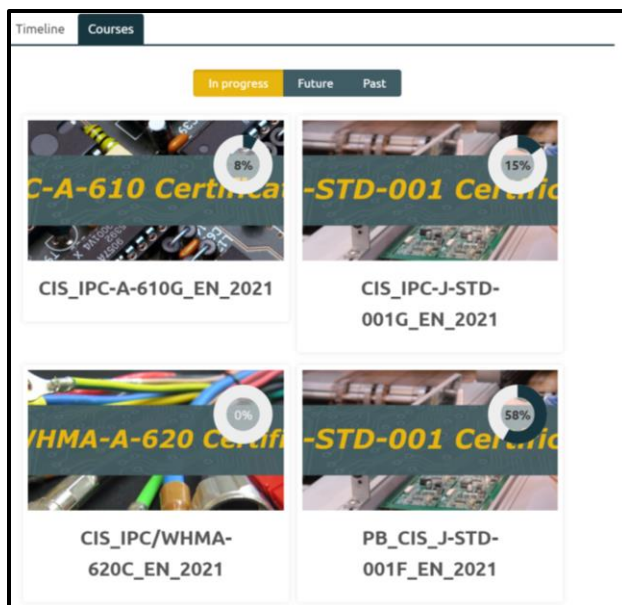
Grade item	Grade	Range	Feedback
CIS_IPC-J-STD-001G_EN_2021			
IPC Enhanced Policies and Procedures	-	0-1	
IPC Enhanced Policies and Procedures Exam	100.00	0-100	
Module 1 Exam	100.00	0-100	
Module 2 Exam	99.00	0-100	
Workmanship Module 2	-	Not yet competent-Competent	Need to practice a bit more.
Module 3 Exam	90.00	0-100	
Workmanship Module 3	-	Not yet competent-Competent	
Module 4 Exam	85.00	0-100	
Workmanship Module 4	Competent	Not yet competent-Competent	
Module 5 Exam	93.50	0-100	
Workmanship Module 5	-	Not yet competent-Competent	

How do I export my student's grades?

- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



- 2) Select the applicable course from your dashboard.



- 3) Select the Export Grades in Excel option from the Instructor Course Management Menu.

EDGE 2.0

IPC Edge Home | My courses | Recover my Password | Verify Certification | IPC Home | IPC Policies & Procedures | Contact Us | English (en) ▼

Dashboard > Courses > CIS_IPC-A-610G_EN_2021

Course Navigation

- Course Home
- Check my Grades

Instructor Course Management

- Schedule Exams
- User Report
- Export Grades to Excel
- Help for Instructors

IPC-A-610 Certification

This is specialist (Operator/Technician/Engineer) certification containing lecture to verify the candidates' understanding of the content of the IPC-A-610G, Acceptability of Electronic Assemblies.

► Open all ▼ Close all

4) Select which items to include in the report. The system defaults to selecting all the items available.

Instructor Course Management

Separate groups: Demo ▼

► Expand all

▼ Grade items to be included

- IPC Essentials ☒
- IPC Enhanced Policies and Procedures ☒
- IPC Enhanced Policies and Procedures Exam ☒
- Module 1 Exam ☒
- Module 2 Exam ☒
- Module 3 Exam ☒
- Module 4 Exam ☒
- Module 5 Exam ☒
- Module 6 Exam ☒
- Module 7 Exam ☒
- Module 8 Exam ☒
- Course total ☒

Select all/none

► Export format options

5) Modify any of the format options you would like for the report, then select the “download” link.

Module 3 Exam ☒

Module 4 Exam ☒

Module 5 Exam ☒

Module 6 Exam ☒

Module 7 Exam ☒

Module 8 Exam ☒

Course total ☒

Select all/none

Export format options

Include feedback in export ☐

Grade export display types

☒ Real ☐ Percentage ☐ Letter

Grade export decimal points

2

Download

IPC Home

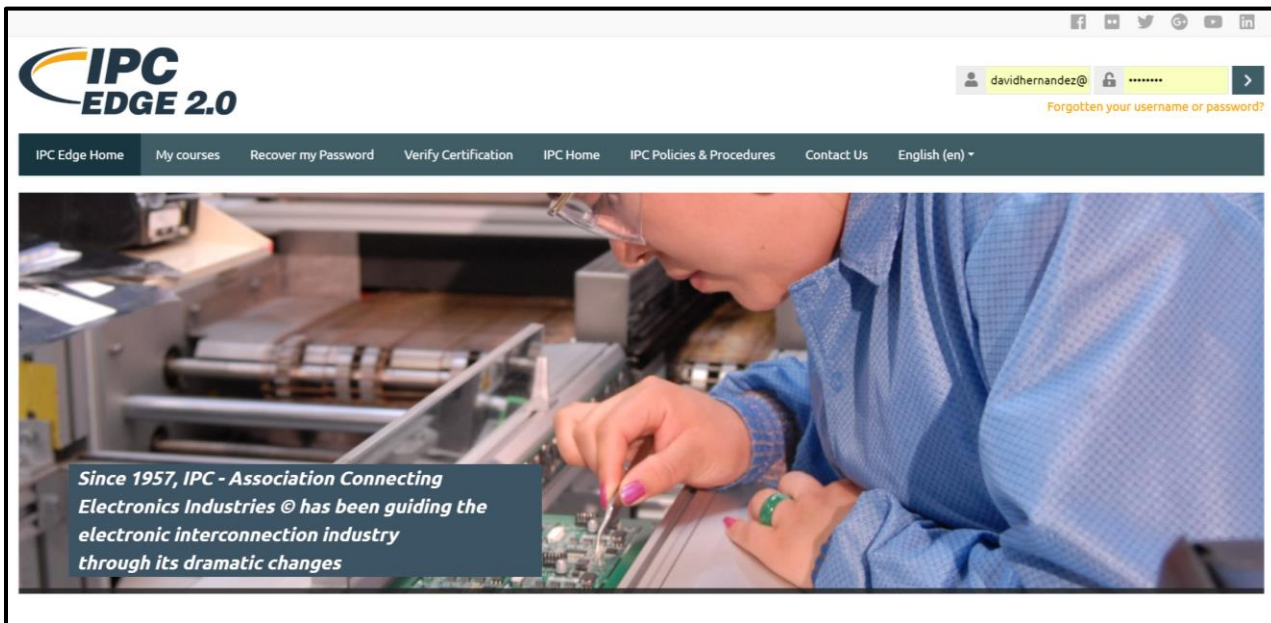
Contact Us

IPC is giving the Electronics Industry

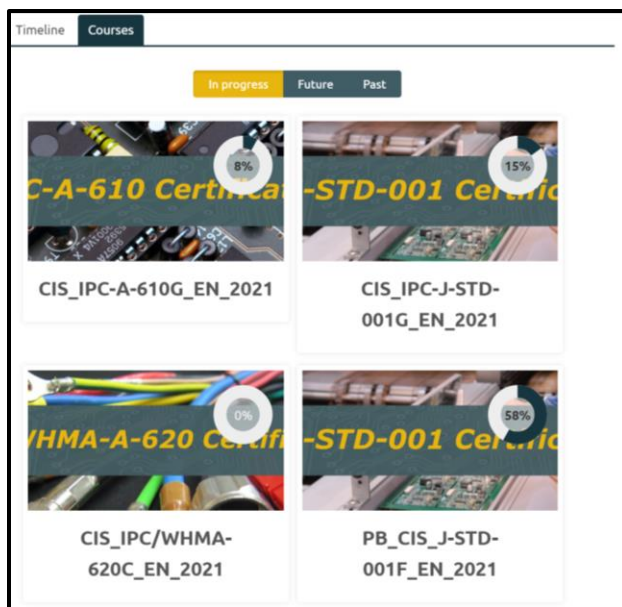
Verify certificate

Enter certificate code to verify:

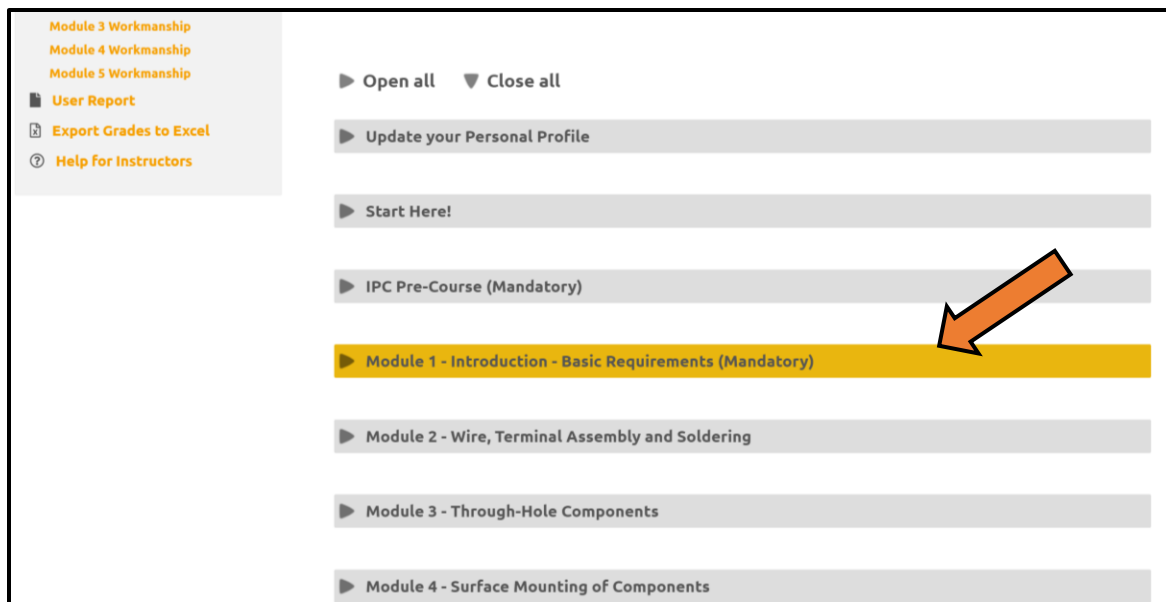
- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



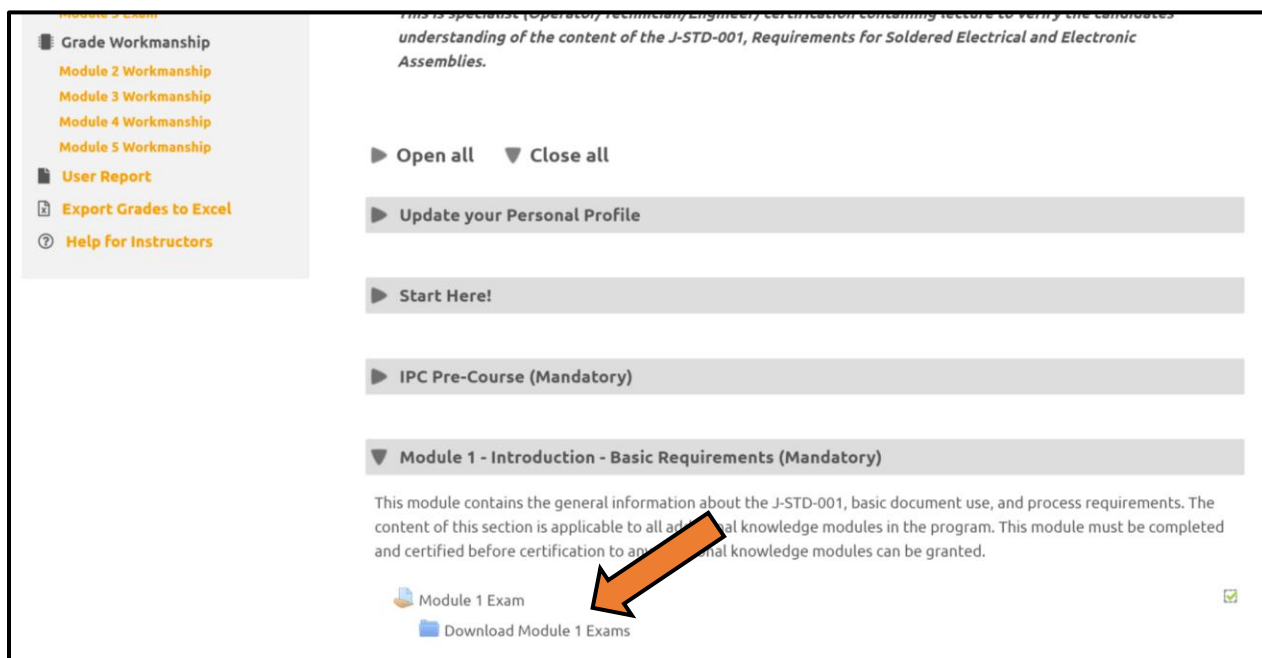
- 2) Select the applicable course from your dashboard.




- 3) Select the desired Module from the module list in the main section of the screen.









4) Select the “Download Module X Exams” button.




5) Select the PDF files you would like to download. Please note that there are two types of files on this list. The first type are the exams and answer sheets. There are multiple versions of each exam available in the system. Each version has a corresponding answer sheet on the last page. The second set of files are the student answer sheets. These are blank answer sheets that can be reproduced and provided to the students to complete their offline exams.






David Hernandez
Non-editing teacher



IPC Edge HomeMy coursesRecover my PasswordVerify CertificationIPC HomeIPC Policies & ProceduresContact UsEnglish (en) ▾

Dashboard > Courses > PB_CIS_J-STD-001F_EN_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Download Module 1 Exams

Course Navigation

[Course Home](#)

[Check my Grades](#)

Instructor Course Management

Grade Exams

[P&P Exam](#)

[Module 1 Exam](#)

[Module 2 Exam](#)


[Module 3 Exam](#)


[Module 4 Exam](#)


[Module 5 Exam](#)


[Grade Workmanship](#)


Download Module 1 Exams



 J001F CIS Module 1 Test – Version 1.pdf

 J001F CIS Module 1 Test – Version 2.pdf

 Student_answer_sheet_A4_Size.pdf

 Student_answer_sheet_Paper_Size.pdf

Download folder

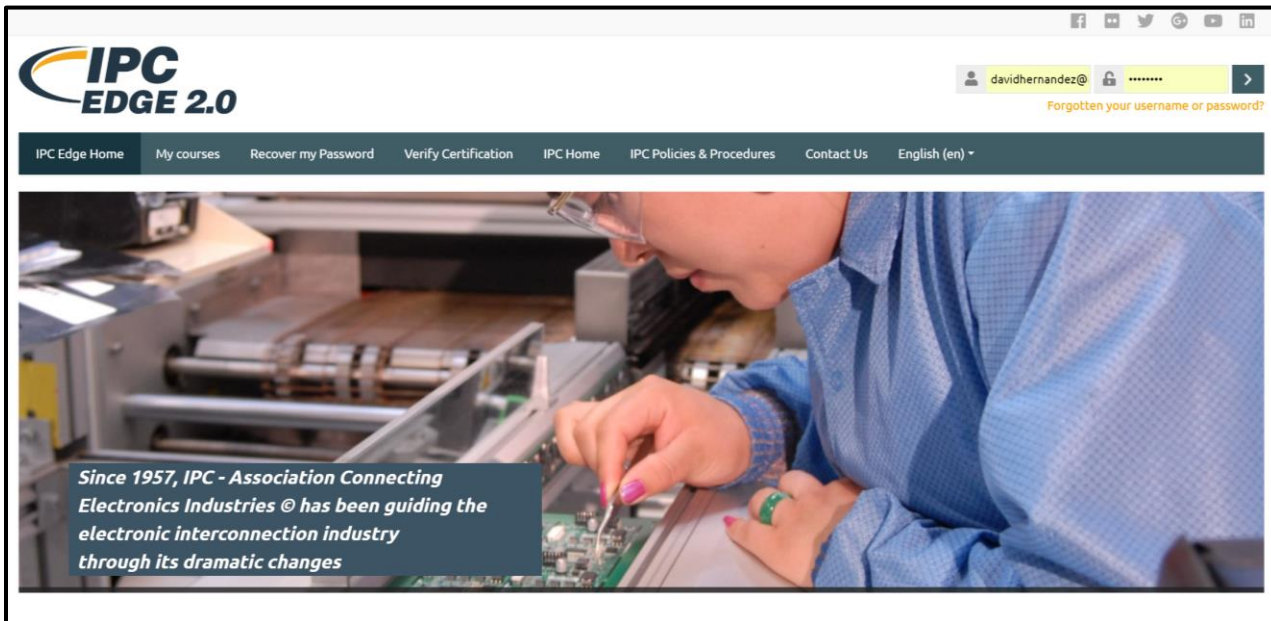
◀ Module 1 Exam

Jump to...

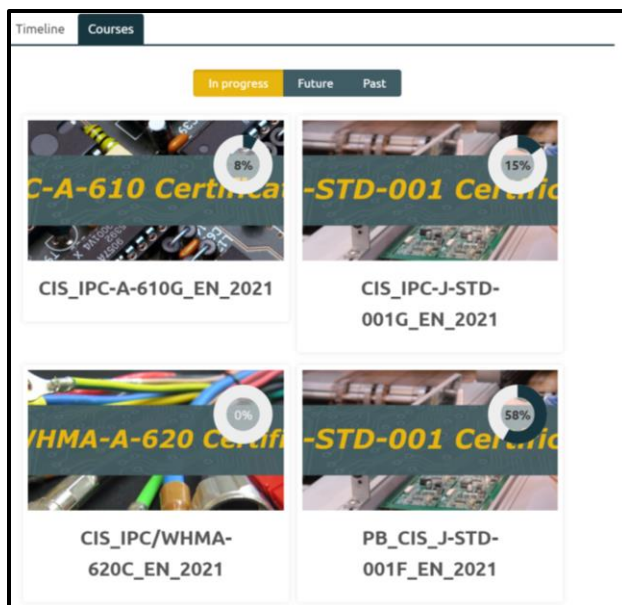
Module 2 Exam ▶

How do I enter the scores for the Enhanced Policies and Procedures or module exam?

- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



- 2) Select the applicable course from your dashboard.



- 3) Select the desired Module from the Instructor Course Management Menu.

The screenshot shows the IPC Edge 2.0 dashboard. The top navigation bar includes links for IPC Edge Home, My courses, Recover my Password, Verify Certification, IPC Home, IPC Policies & Procedures, Contact Us, and English (en). The user profile for David Hernandez, Non-editing teacher, is visible in the top right. The main content area features a large banner for "IPC J-STD-001 Certification" with a background image of electronic components. Below the banner, a description states: "This is specialist (Operator/Technician/Engineer) certification containing lecture to verify the candidates' understanding of the content of the J-STD-001, Requirements for Soldered Electrical and Electronic". On the left, the "Course Navigation" sidebar is expanded, showing "Grade Exams" with a list of exams: P&P Exam, Module 1 Exam, Module 2 Exam, Module 3 Exam, Module 4 Exam, and Module 5 Exam. An orange arrow points to the "Module 2 Exam" link.

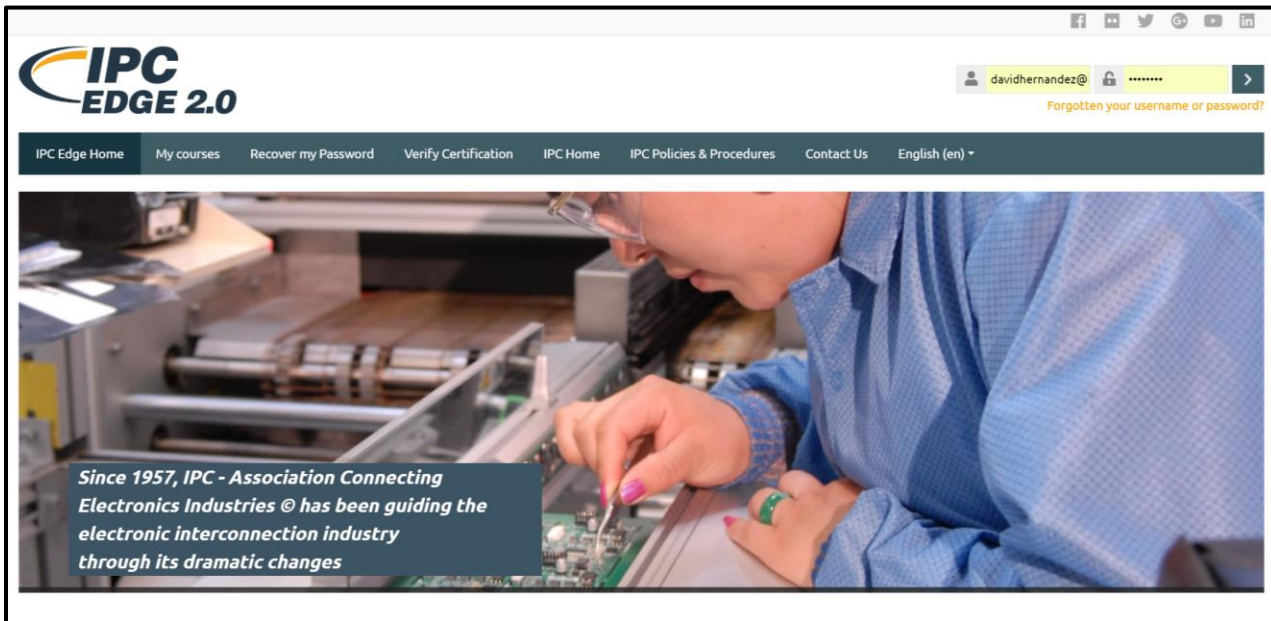
- 4) The next screen contains a list of students and their email addresses. Next to each student is a grade field. Enter the numerical grade for each student's exam. When done entering grade, select the "Save All Quick Grading Changes" button to save the grades.

The screenshot shows the IPC Edge 2.0 gradebook interface. The left sidebar contains the "Course Home" and "Check my Grades" links, along with the "Instructor Course Management" menu. The main content area displays a table of students and their exam scores. The table has columns for "Select", "User picture", "First name / Surname", "Email address", "Status", "Grade", "Last modified (grade)", "Feedback comments", and "Final grade". The table lists five students: User6, User7, User8, User41, and User5. Each student has a "Grade" field next to their name, which is currently empty. An orange arrow points to the "Grade" field for User6. Another orange arrow points to the "Save all quick grading changes" button at the bottom of the table. The "Notify students" dropdown is set to "No".

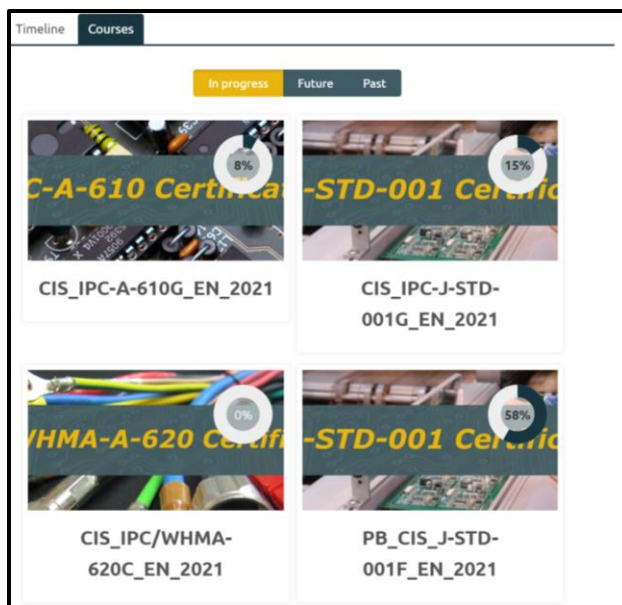
The gradebook also contains an optional Feedback field. If you would like to leave comments for your students about their exam results, please feel free to add those comments in the Feedback field. Students will have access to these comments when they log in to their account.

How do I download the IPC Essentials e-learning course for offline viewing?

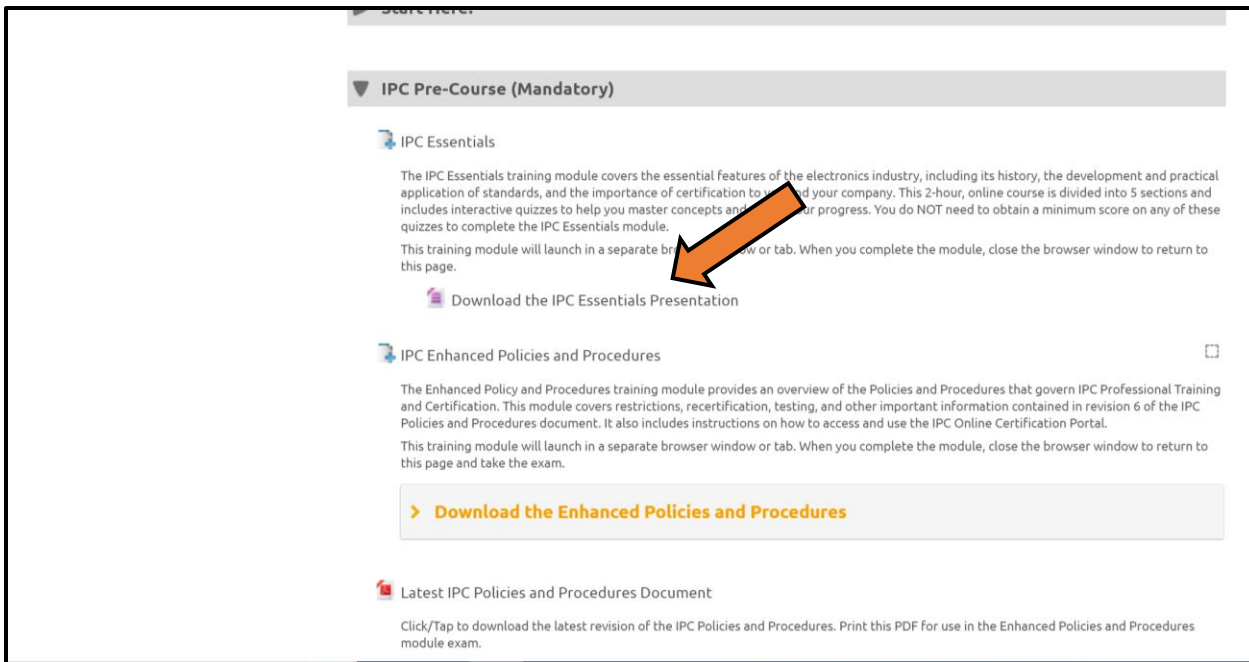
- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



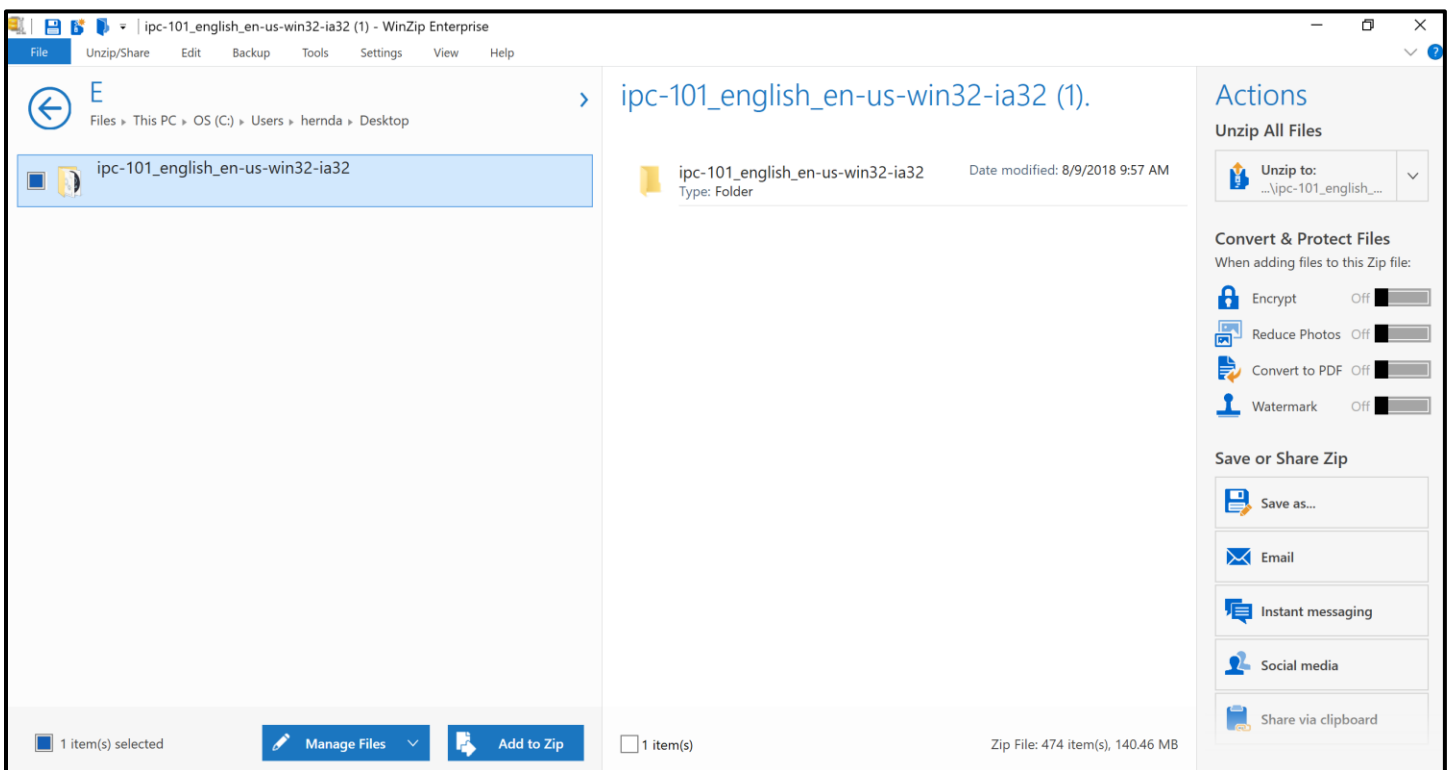
- 2) Select the applicable course from your dashboard.



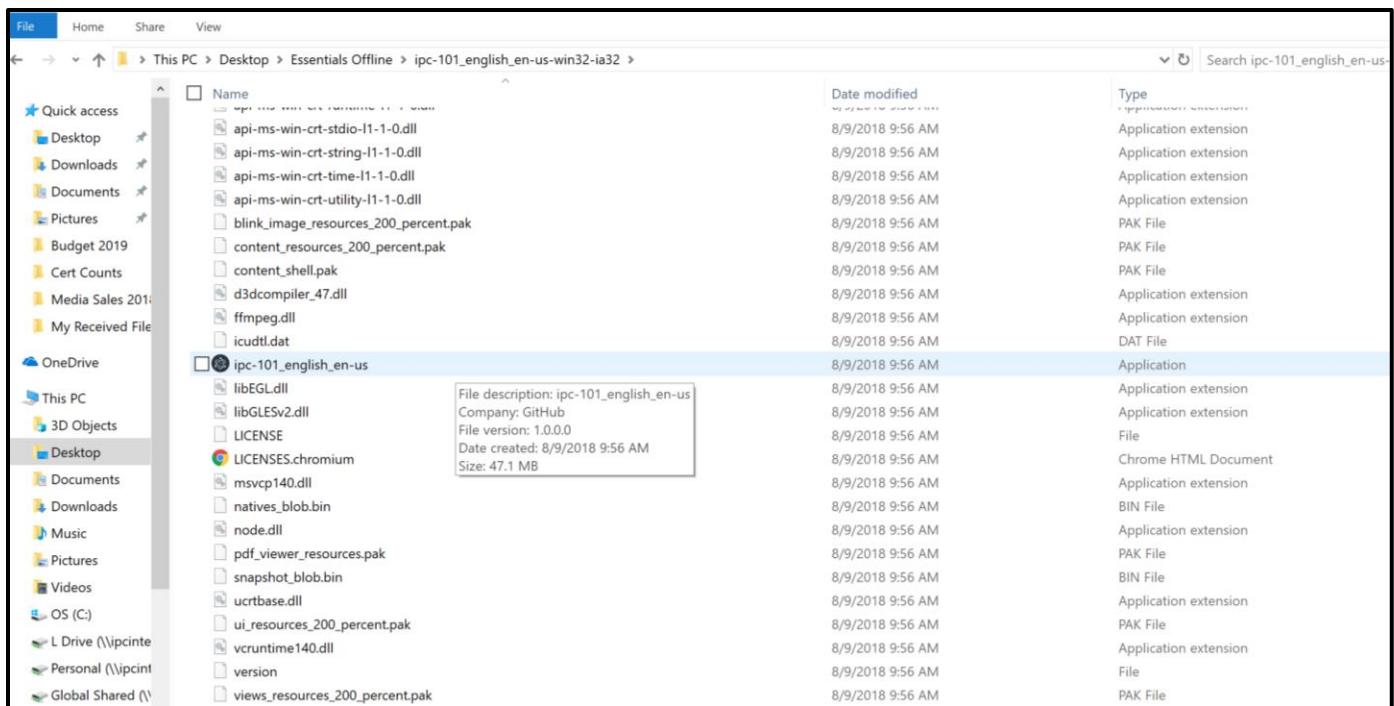
- 3) Select the IPC Pre-Course (Mandatory) module and locate the Download the IPC Essentials Presentation link. Select the link in order to start a download.



4) Select the downloaded file and unzip the file to a folder on your desktop

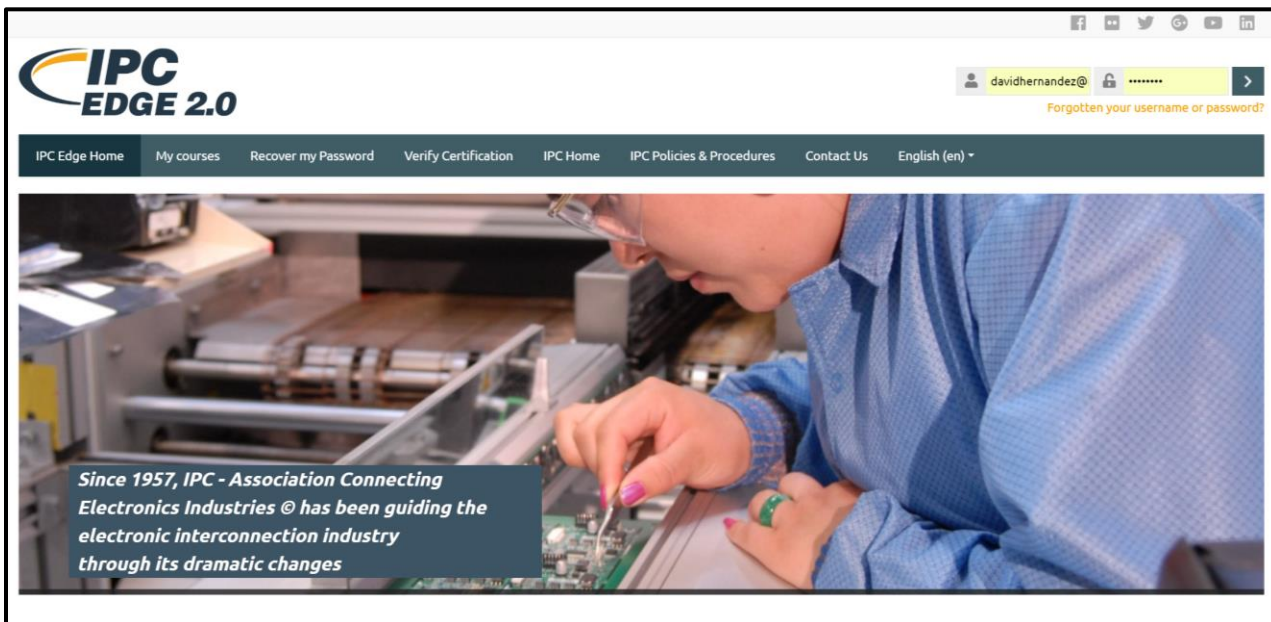


5) Open the folder with the unzipped files. Locate and select the “ipc-101” application file, and in a few seconds, a local version of the IPC Essentials course will run locally on your computer.

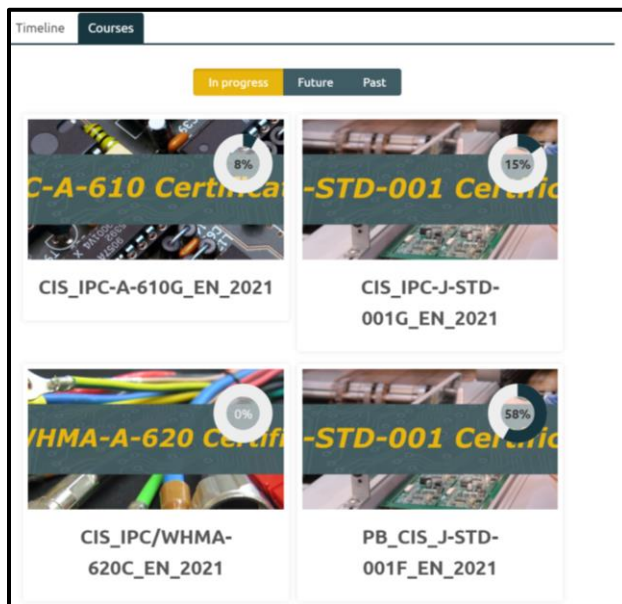


How do I download the Enhanced Policies and Procedures video for offline viewing?

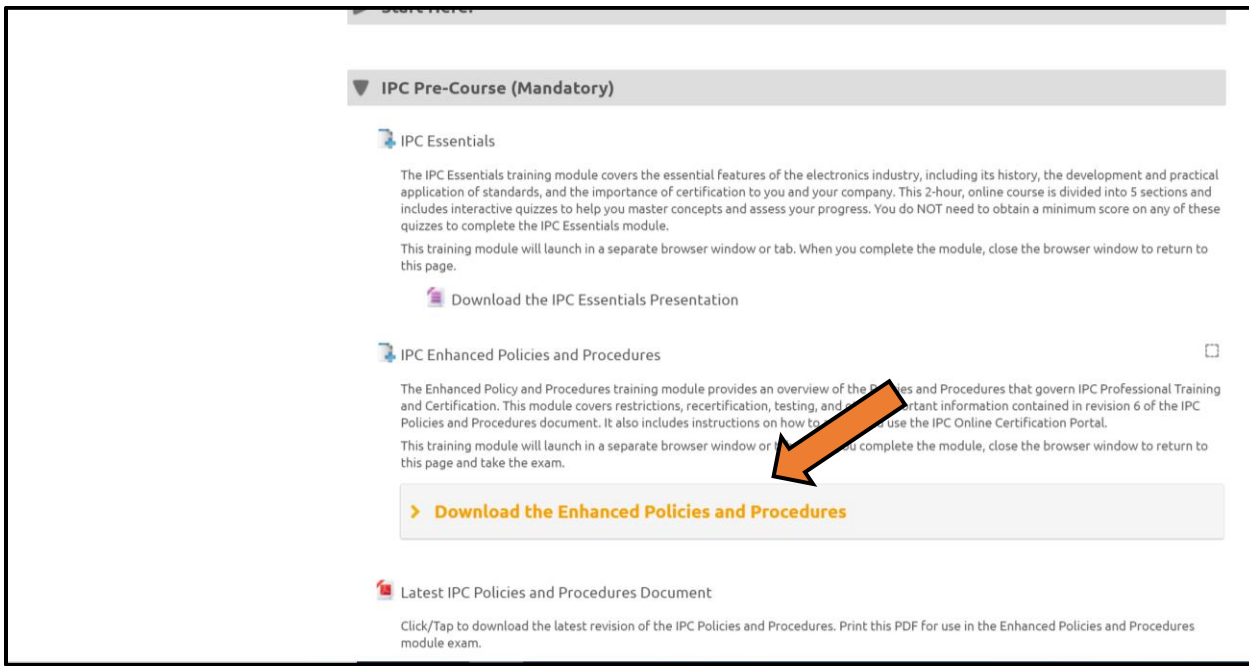
- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



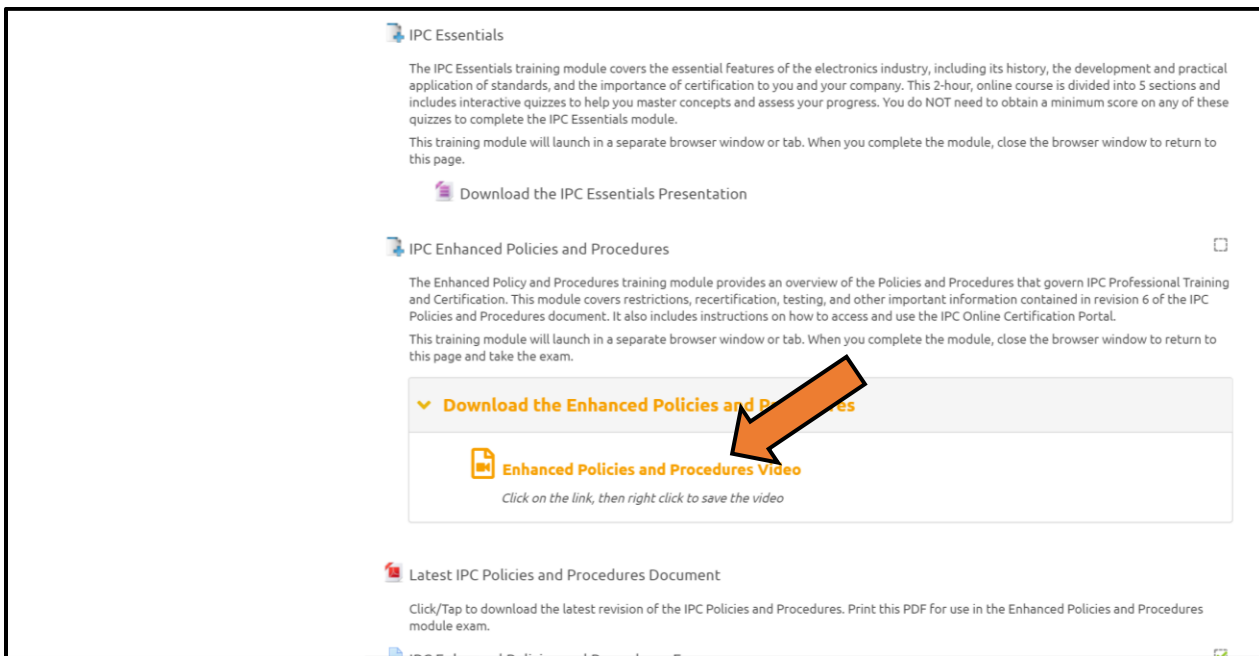
- 2) Select the applicable course from your dashboard.



- 3) Select the IPC Pre-Course (Mandatory) module and locate the Download the IPC Enhanced Policies and Procedures Presentation link.



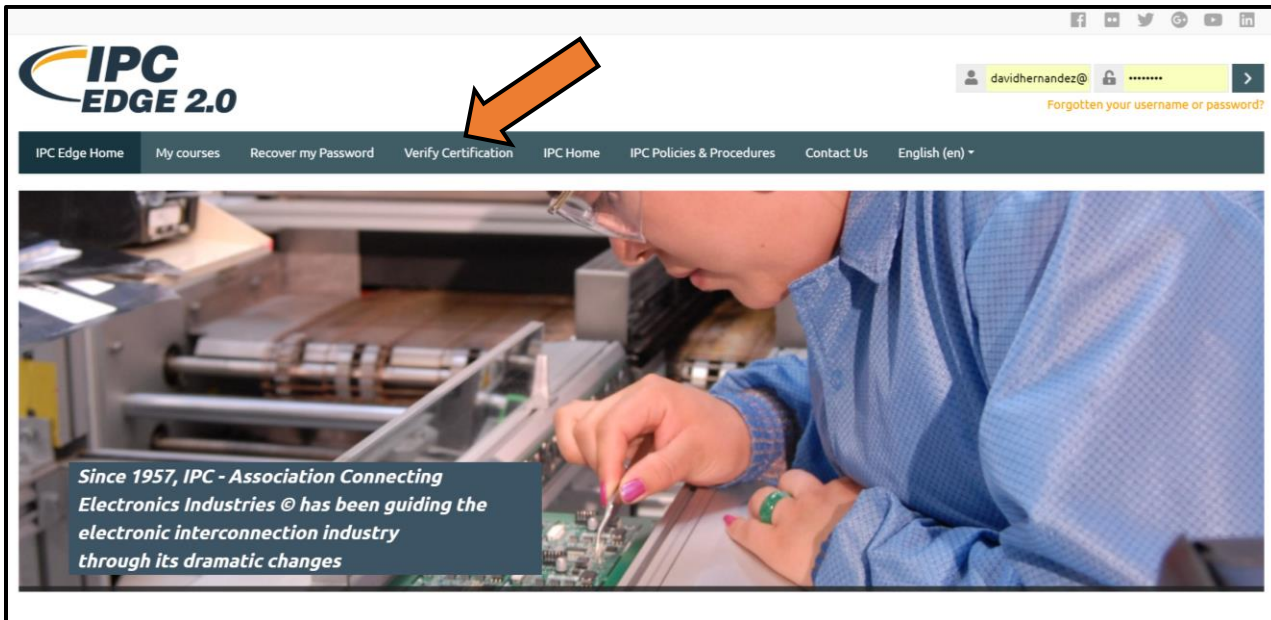
- 4) Right click the “Enhanced Policies and Procedures Video link, select “Save As” and a location on your computer. This will download the video file that may be used with any video player to present the Policies and Procedures presentation.



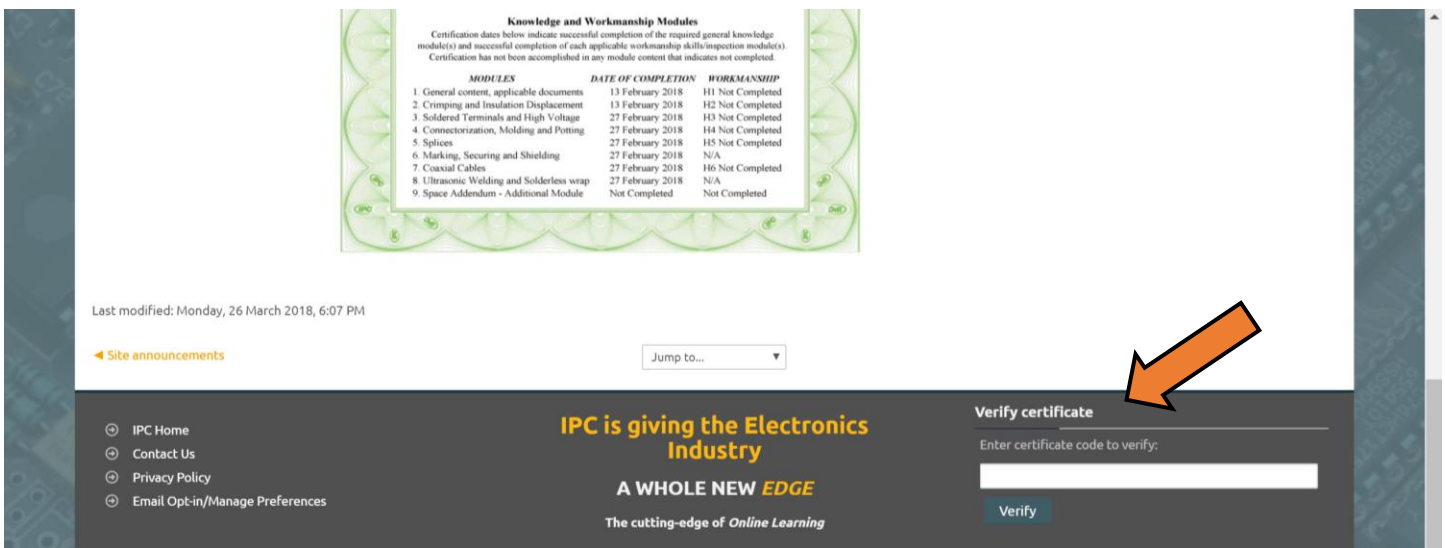
General

How do I verify the authenticity of a certificate?

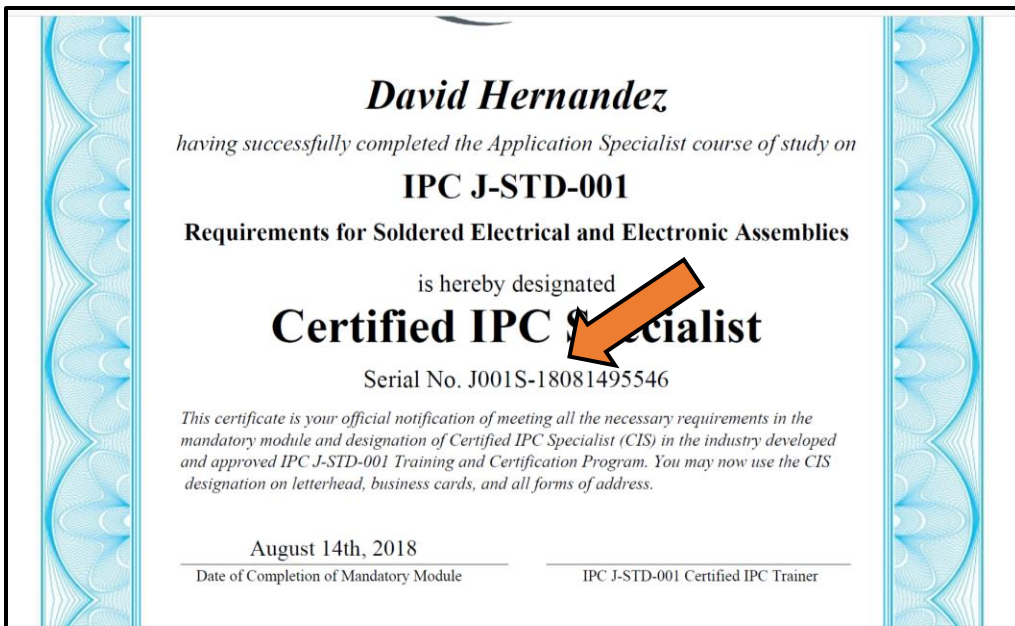
- 1) Navigate to the Edge 2.0 platform at <https://ipcedge.org/>, and select the “Verify Certification” button. You do not need to be logged in to access this feature.



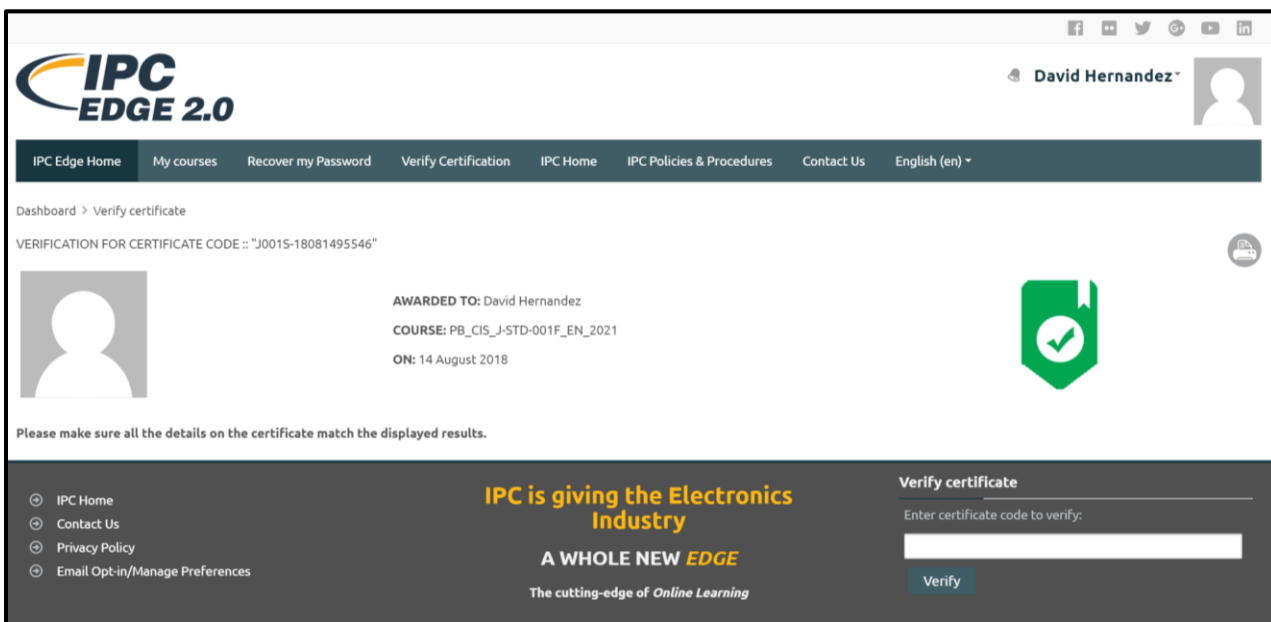
- 2) Locate the Verify Certificate box at the bottom of the screen. Enter the Certification Serial Number into the box, and select the



- 3) The Certification Serial Number is located under the certification name on IPC Certifications.



- 4) If the certification number is valid, a green check mark will appear on the screen, with basic information about the certification.



Are individual certificates available for the instructor or company to download?

No, certifications are only downloadable by the individuals who completed the certification exams. If the company or instructor desires a copy of the certificate, the request should be made to the individual who holds the certificate. Instructors can access the records of his/her classes in the EDGE 2.0 Dashboard for a period of 2 years after the completion of a student's certificate.

All class records will remain visible permanently through the certification portal enrollment website <https://certification.ipcedge.org>. Instructors may view and even download class records from the certification portal enrollment website.

Additionally, instructors may download records from the Edge 2.0 platform that include student names, grades, and certification numbers. For additional information on this, please reference the Online Course section of this guide.

Do CQI invoices expire?

Section 9 of the Certification Policies and Procedures, explains that all CQI invoices will expire one year from date of purchase. This policy went into effect as of January 1, 2017. Any invoice purchased on or after this date will expire one year from the purchase date. Refunds are not offered on expired invoices.

As a courtesy, IPC will make an effort to notified account holders prior to the expiration date, but ultimately the management of CQI invoices is the account holders responsibility.

Can IPC CQI Certification Credits be purchased through the IPC Online Store?

Yes. Users may purchase CQI certification credits through the online store if they are an IPC MIT, CIT, or an approved buyer with rights from you company to purchase the online certification exam credits. All buyers will have to pre-register with IPC in order to purchase online certification credits.

Additional Information:

- Any MIT/CIT can place an order. If someone other than a trainer is responsible for the placing orders (Buyer) for your site, IPC needs to update their record with the appropriate role so that they can make the purchase. This request can be made through the certification help desk.
- Orders are address specific. The exams will only be available for the site that the purchaser is located at. Distributors and anyone purchasing for an address other than their own, need to purchase through our customer service department.
- IPC members can order with a PO or pay immediately using a credit card. Non-members can only place an order using a credit card
- Once an order is place, it will take up to 24 business hours for the funds to be available in the portal for use.

How to Order IPC certification credits from the online store?

- 1) You must sign in to the IPC online store (shop.ipc.org).
- 2) Select the Training tab.
- 3) Select Training Resources then select Certification Exams.
- 4) There is one product to choose from, purchase in \$1 increments. Select the product you wish to purchase and enter the quantity desired.
- 5) Finalize your order and pay for order

How can I purchase training materials from IPC?

Training materials can be purchased from Orderipc@ipc.org or by calling IPC Customer Service at +1-847-597-2862.

How can my organization designate IPC certification credit purchaser?

Any MIT/CIT can place an order. If someone other than a trainer is responsible for the placing orders (Buyer) for your site, IPC needs to update their record with the appropriate role so that they can make the purchase. This request can be made through the certification help desk. Please include the Purchasing representative's: First Name, Last Name, Email address, Company, Phone number. The team at IPC will update the CIT's record to allow the designated person to make the online exam credits on behalf of the CIT.

If I want to set up a certification exam for my class, which billing category do I select?

The billing category has two options--Initial and Retest. The Initial category is the default and should be used for the first attempt of taking a test.

If my student has failed their exam and complimentary retest, how do I purchase additional attempts?

If a student fails the first test and the free retest, new attempts must be purchased through the certification portal. Please begin by setting up a new class. When setting up this new class, select the Retest billing category. Complete the class creation and enroll the student that requires additional attempts. Please note, this student will not be placed in a new group in Edge 2.0. Instead, the student will remain in their initial class, and two additional attempts will be added to the student's failed exam.

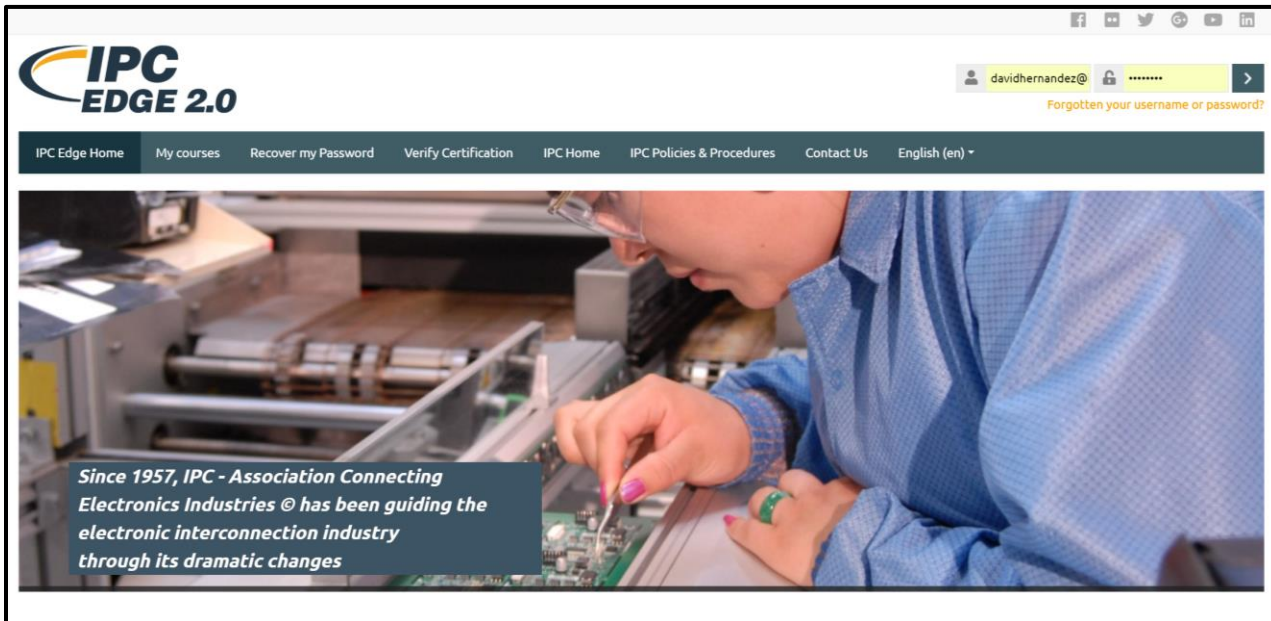
As a reminder, additional regional requirements may apply. There are separate and unique requirements for any IPC Licensed Training Center or CIT that desires to conduct training in The People's Republic of China, India, Thailand, and Vietnam. Contact the IPC certification Program Office in those areas for specific requirements before scheduling or conducting training in either of these countries.

Student Section

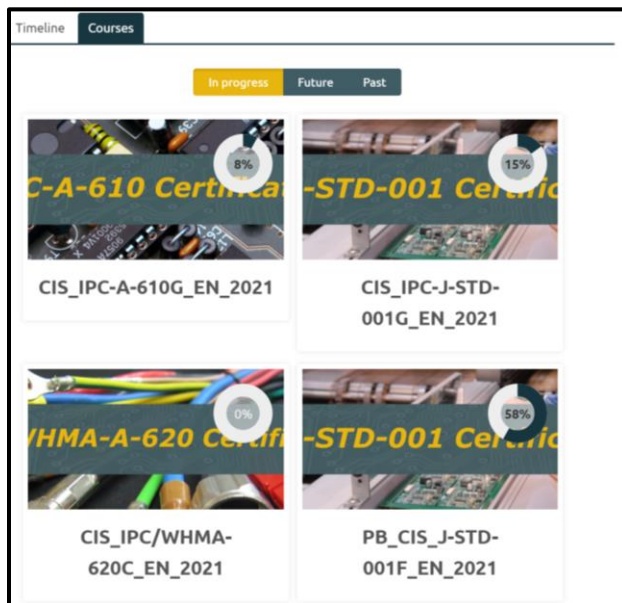
Edge 2.0 Online Courses

How do I download my certification?

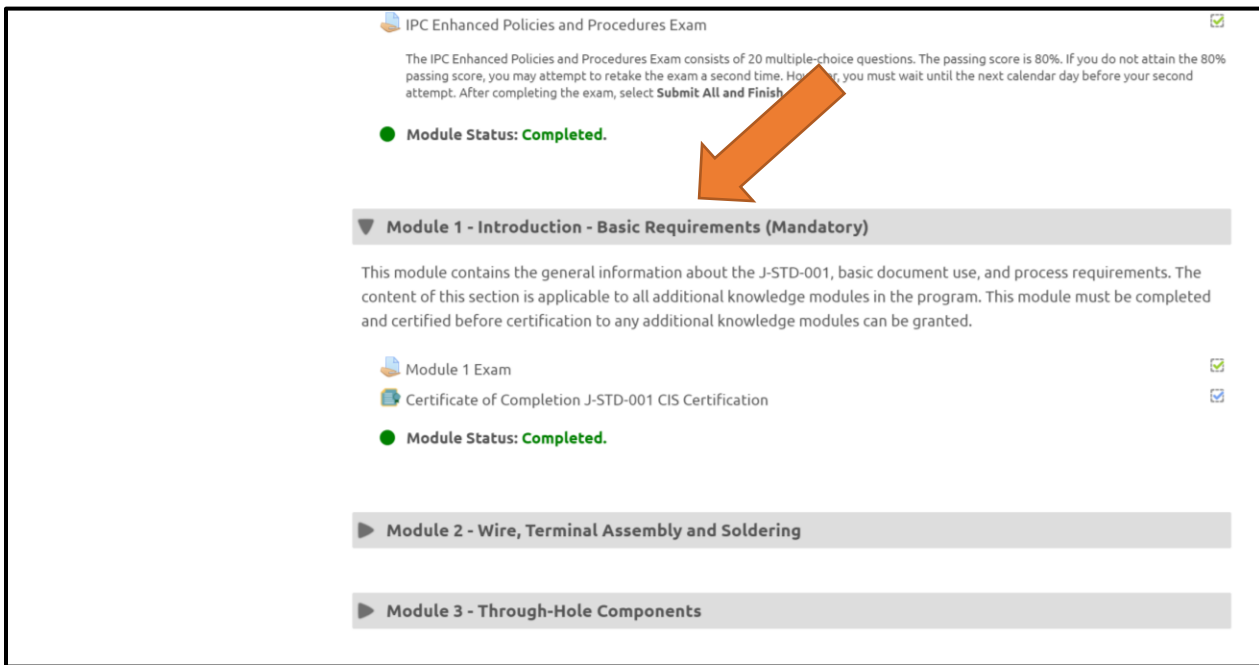
- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/>.



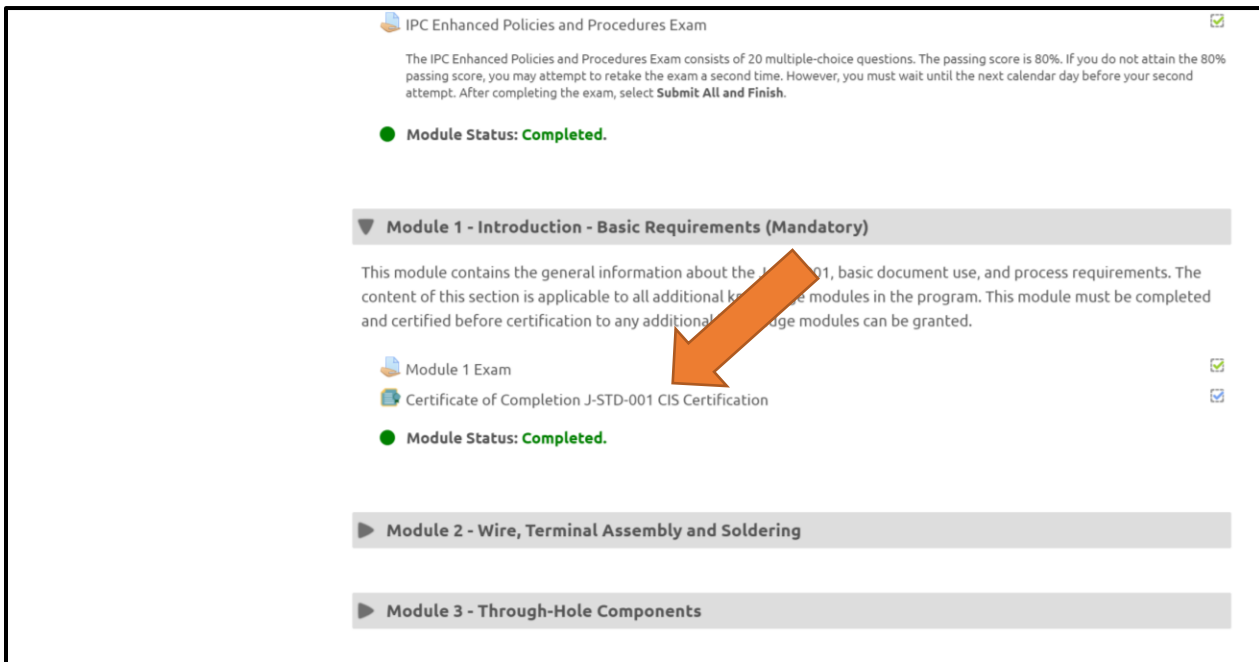
- 2) Select the applicable course from your dashboard.



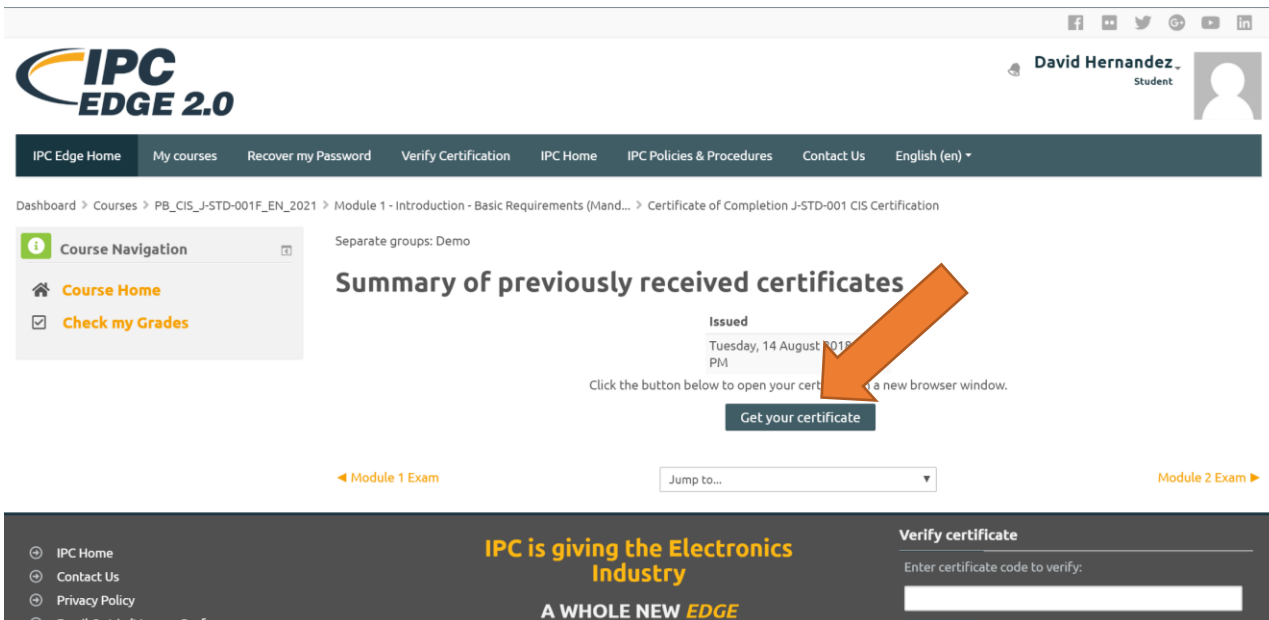
- 3) Select the Module 1 section of the course.



4) Select the “Certificate of Completion” link under Module 1.



5) Select the “Get Certificate” button to download a PDF copy of your certification.

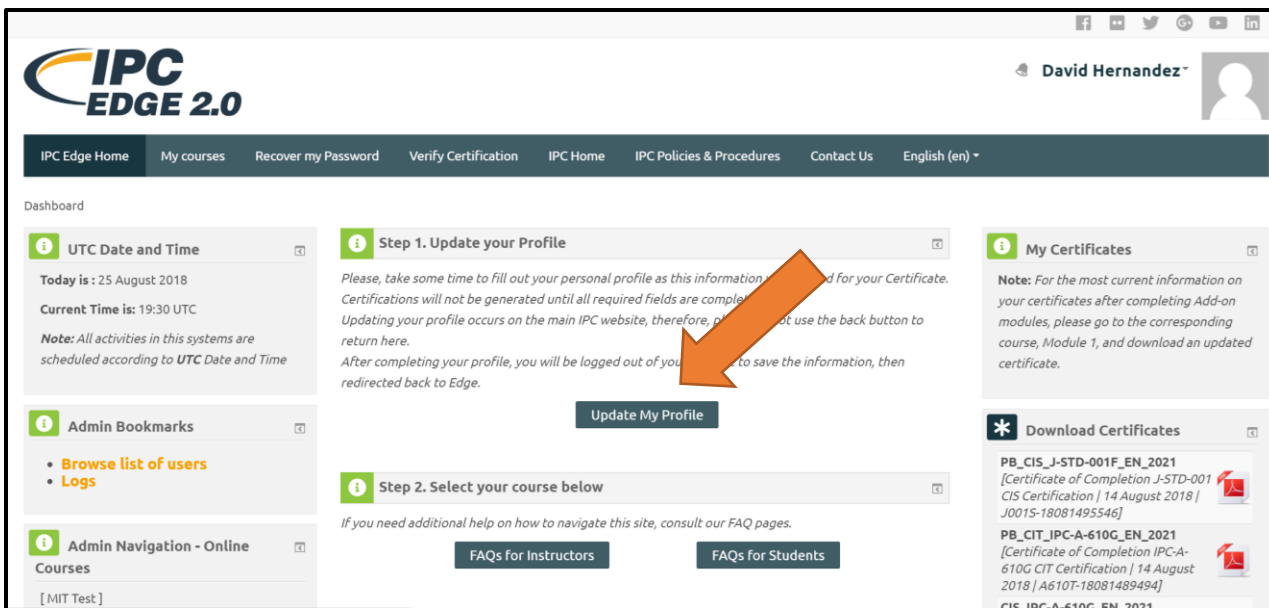


How do I download a A4 size copy of my certification?

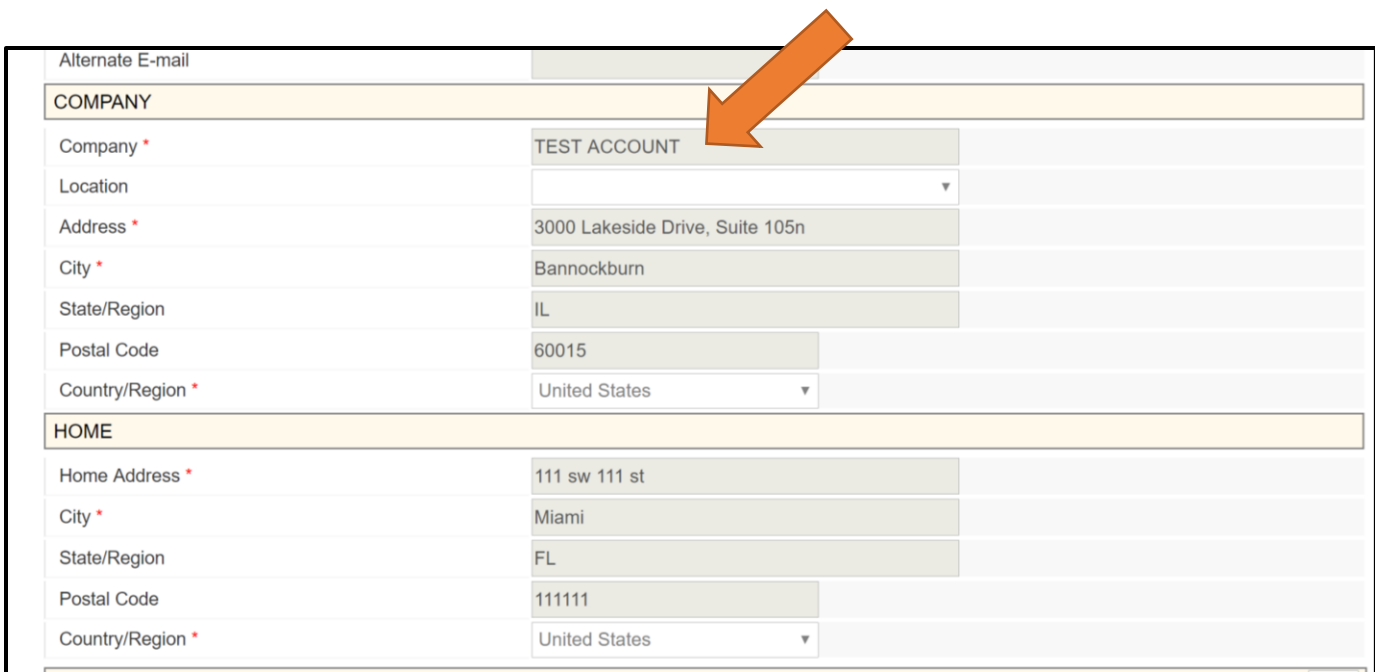
The digital PDF copy of your certification includes two sizes: A4 and American standard.

How do I update my profile (the first time)?

- 1) Log into the Edge 2.0 platform at <https://ipcedge.org/> and select the “Update My Profile” button.



- 2) Fill out the information on the profile. Please make sure that all required information is completed. The platform will not generate certifications for any individual with an incomplete profile.



Alternate E-mail

COMPANY

Company * TEST ACCOUNT

Location

Address * 3000 Lakeside Drive, Suite 105n

City * Bannockburn

State/Region IL

Postal Code 60015

Country/Region * United States

HOME

Home Address * 111 sw 111 st

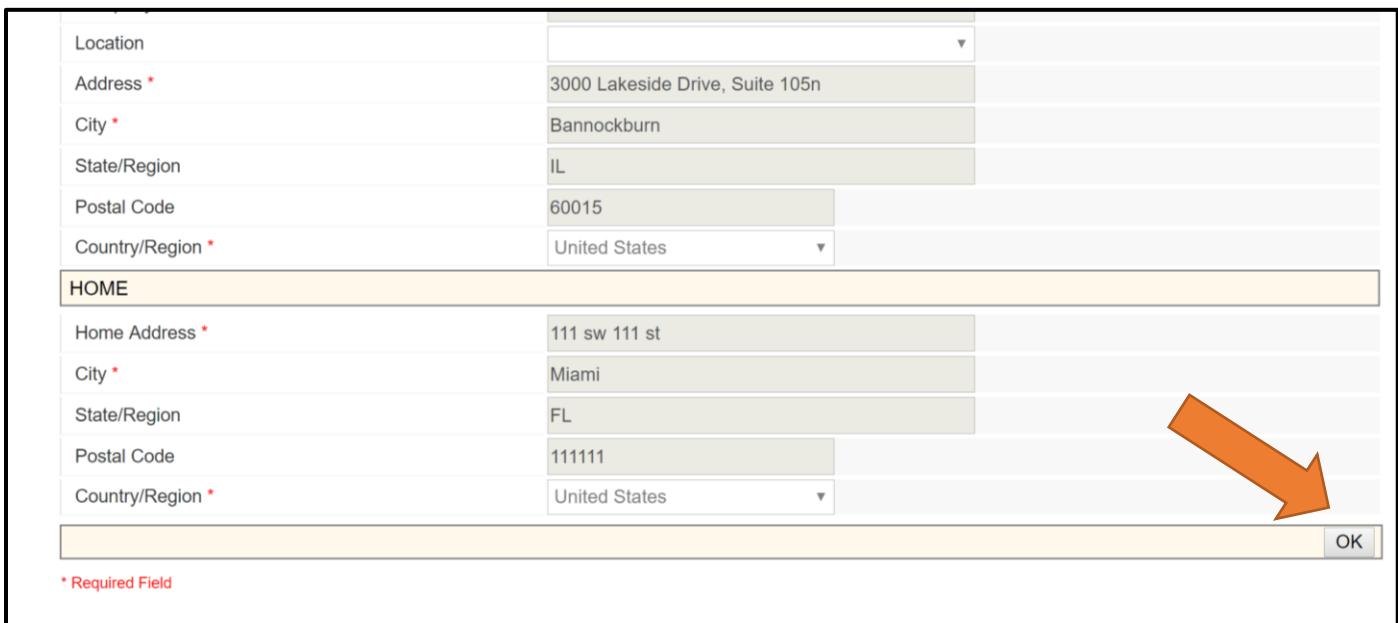
City * Miami

State/Region FL

Postal Code 111111

Country/Region * United States

- 3) Please ensure all information is accurate prior to submitting. Once submitted, the information on a user's profile may only be changed by an IPC staff member. The information automatically generated on certificates are pulled from the profile information. To submit the profile, please select the "OK" button on the bottom right of the screen.



Location

Address * 3000 Lakeside Drive, Suite 105n

City * Bannockburn

State/Region IL

Postal Code 60015

Country/Region * United States

HOME

Home Address * 111 sw 111 st

City * Miami

State/Region FL

Postal Code 111111

Country/Region * United States

OK

* Required Field

Why can I not make changes to my profile after it is submitted initially?

Editing an individual's certification profile, will also edit the information in the certification database and certificates. As a security feature, after setting up the initial profile, a student may only change information on that profile by contacting IPC. Please contact IPC by phone at (847)615-7114 or via the Certification Help Desk located at the portal entrance: <https://certification.ipcedge.com>.

Why is my birthday a mandatory field in updating my profile?

IPC uses an individual's birthday to differentiate between users with the same name. Information collected for certification purposes, including birthdays, will never be disclosed to a third party.

Enhanced Policies and Procedures

Are certification candidates still required to complete the IPC Essentials online course?

As of August 27, 2018, individuals seeking certifications through IPC are required to complete the Enhanced Policy and Procedures module. This module is composed of three components that are included in the cost of the certification:

- 1) IPC Essentials e-Learning Module
- 2) Enhanced Policy and Procedures e-Learning Module
- 3) IPC Enhanced Policy and Procedures Exam

Do candidates have to complete the training modules for each of their certifications?

No. If a candidate feels as though they have the requisite knowledge to pass the IPC Enhanced Policy and Procedures Exam, that may select to attempt the exam without completing the training.

Will trainers no longer have to cover policy and procedures?

No. The Policies and Procedures presentation has been replaced by an online module in Edge 2.0. The online module may be completed by students individually, with the instructor, or as a group. This is at the discretion of the instructor.

Can a student receive their ICP certification without completing the Enhanced Policy and Procedures exam?

No. The Edge 2.0 system will not generate certifications for students unless they have completed the Enhanced Policy and Procedures exam successfully.

Are students required to complete the Enhanced Policies and Procedures module prior to attempting any of the other modules?

No. Students may complete the Enhanced Policies and Procedures module at any point in the certification process, but the IPC certification will not be generated, until the Enhanced Policy and Procedures Module is completed.

Are students required to complete the Enhanced Policy and Procedures module on their own time?

No. This is left to the discretion of the instructor. Students may complete the IPC Essentials and Policies and Procedures presentation on their own time, or the instructor may choose to review this material as a group.

Will the Enhanced Policies and Procedures module appear on student certificates?

No. The Enhanced Policy and Procedures module is a prerequisite for certification that must be completed before the certificate can be issued by the certification portal. It will not be designated separately from the mandatory module.

How can I purchase vouchers for the IPC Essentials for the mandatory modules?

The IPC Essentials will no longer be a separate program that would be purchased as a stand-alone module. The Enhanced Policies and Procedures (E-P&P) module is a required module that is being added as a co-requisite to all certification programs. There will be no separate fee for the IPC Essentials program. When a student is registered for any certification course, that student will be granted access to complete the E-P&P and related exam on his or her own time (or company time) outside of the live presentation of the content for the particular IPC Certification course.

Are the components for the Enhanced Policies and Procedures module available for online print?

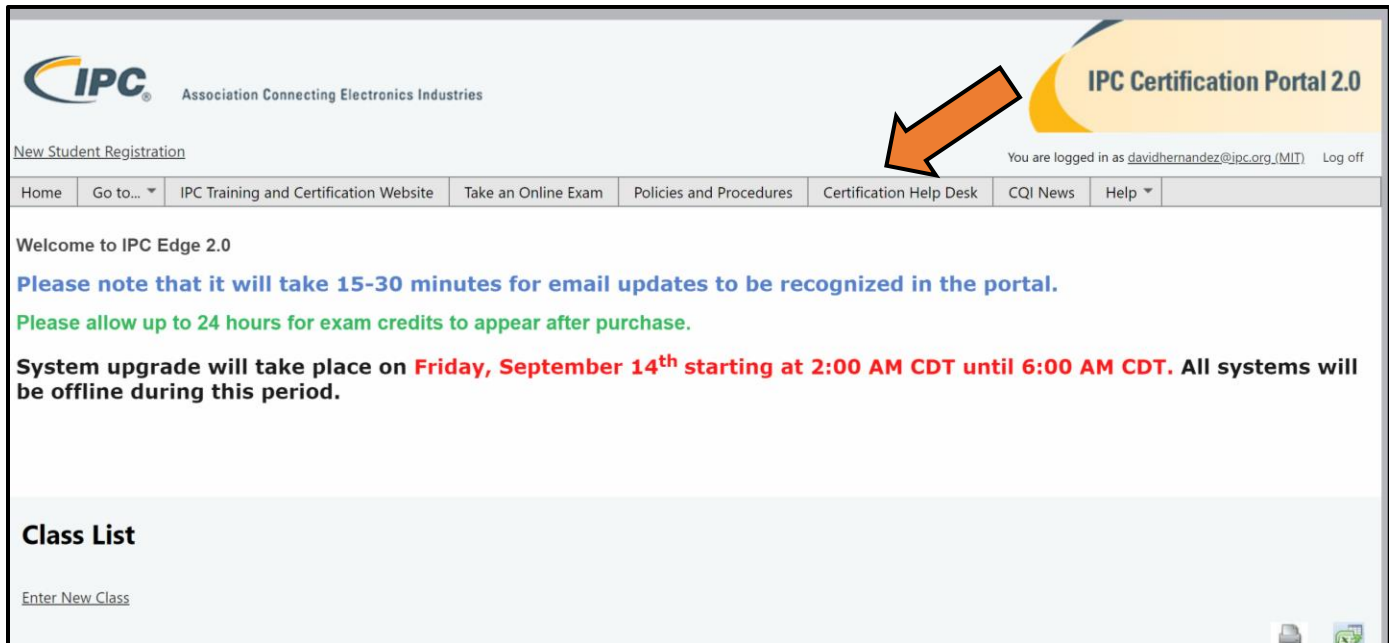
Yes. All components of the IPC Enhanced Policies and Procedures module are available for download in Online Print courses. For details on how to download and launch these components, please reference the Online Print section of this guide.

Additional Resources and Help

How can I get more information or help?

In order to better serve our members and customers globally, IPC developed extensive FAQs and help guides in order to provide answers to your questions. If you have a question, please reference these resources first. If after consulting the FAQs and Help Guide, you need additional support, please fill out a help desk ticker in the Certification Help Desk.

The Certification help desk can also be accessed through the Certification Portal by selecting the tab labeled Help Center Portal. Please note that users must create a login for the Help Desk in order for your inquiry to reach us successfully.



When you contact IPC, please provide the following information. The more accurate and complete information you provide, the better and faster our support team will be able to solve your issue.

Users need to provide at the minimum the following:

- What happened? Please provide a detailed description of what you were doing when the issue occurred, and error messages that appear, and what you were trying to accomplish.
- When did it happen? Please provide the date and time when the issue occurred.
- If the issue occurred in CQI, please detail what section of the portal you were engaged with at the time of the error. If the issue occurred in Edge 2.0, please identify the course.
- If you have a screenshot of the error, please include the screen shot when creating the ticket.